



# **TOWN COUNCIL SPECIAL MEETING**

**Wednesday, November 12, 2025 at 6:00 pm**

**Springerville Town Council Chambers - 418 E. Main St. Springerville, AZ  
85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

## **TOWN COUNCIL SPECIAL MEETING: 6:00 P.M.**

### **1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:**

### **2. INVOCATION:**

### **3. ROLL CALL:**

Members of the Town Council or Legal Counsel that are unable to be present in person at a scheduled Council meeting, may participate in the meeting by telephone or video conference.

### **4. PUBLIC PARTICIPATION:**

This portion of the agenda is set aside for the public to address the Council regarding an item that is not listed on the agenda for discussion. However, the Council cannot engage in discussion regarding any item that is not officially listed on the agenda for discussion and/or action (A.R.S. §38-431.02(H).) Comments are limited to a 3 minute time period.

### **5. COUNCIL, MANAGER AND STAFF REPORTS:**

Summary reports will be given on the items listed and no action will be taken on any matters mentioned in the summary unless listed in the agenda. (A.R.S. 38.431.02(k)

- a. Mayor and Council Reports: Summary Updates
- b. Town Manager: Summary Updates
- c. Staff Reports: Summary Updates

### **6. CONSENT ITEMS:**

- a. Consider ratification and approval of the accounts payable register from October 8, 2025 through November 4, 2025.
- b. Consider approval of October 15, 2025 Town Council Regular Meeting minutes.

## **NEW BUSINESS**

**7. PLANNING AND ZONING COMMISSION APPOINTMENT:**

Discussion and possible action to reappoint Anthony Contreras to the Planning and Zoning Commission - Stormy Palmer.

**8. ADOT DATA ACCESS EXCHANGE AGREEMENT:**

Discussion and possible action to enter into an agreement with the Arizona Department of Transportation authorizing the Round Valley Police Department to connect to the ADOT CRIS / ACIS databases - Interim Chief / Captain Sharp.

**9. MAYOR RESIGNATION: VICE MAYOR APPOINTMENT, FILLING VACANCY**

Discussion and possible action as a result of the resignation of the Mayor to appoint a new vice-mayor and direction for filling the vacancy of a council member - Ted Soltis.

**10. ORDINANCE 2025-010: First Reading**

Discussion and possible first reading of Ordinance 2025-010, amending the Town Code pertaining to the powers and duties of the Mayor - Ted Soltis.

**11. ADJOURNMENT:**

Submitted by: \_\_\_\_\_

Posted by: \_\_\_\_\_

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at **kmiller@springervilleaz.gov** to be read if their is a call to the public. All comments must be submitted by 5:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.



## Town Council Agenda Staff Report

### COMMUNITY SERVICES DEPARTMENT REPORT November, 2025

SERVICE COUNTS: October Community Assistance and Senior Services Counts:

MEAL SERVICES	
Senior Congregate Meals	357
Senior Home Delivered Meals	444
Long Term Care Meals	23
Indigent Meals	46
HEADSTART Meals	1948
TOTAL MEALS	2818

Low Income Assistance Services	
Food Cards	0
Fuel Cards	0
Bus Passes	4
Senior Equipment	2
Emergency Rent & Deposits	5
LIHEAP Unserved/Pending	41
LIHEAP Utility Assistance	14
Infant Diapers	2625
Infant Diaper Wipes	18

Additional Services	
Transportation	151
Volunteer Hours	125
TEFAP Food Boxes	480
Senior Food Boxes	112



## HALLOWEEN SHENANIGANS





## Round Valley Community Services & Senior Center



# Senior News

Robin Aguero, Director

356 S. Papago St., Springerville, AZ

928-333-2516



**Slow down...  
and savor  
the season!**



## THE ART OF SLOWING DOWN

As the vibrant hues of autumn settle in, there is a certain magic that fills the air. The crispness of the breeze, the comforting smell of fallen leaves, and the cozy embrace of a warm sweater all contribute to the undeniable charm of this season. Autumn is a time of transition, when nature reminds us to slow down and appreciate the beauty that surrounds us.

In today's fast-paced world, it can be easy to overlook the simple pleasures of life. But, by taking the time to embrace the slower pace of autumn, we can find joy in the little things: a steaming pumpkin spice latte, a leisurely walk through the colorful foliage, or a cozy evening spent by the fireplace.

From pumpkin patches to harvest festivals, there are endless opportunities to immerse yourself in the wonders of this time of year. So, grab a cup of tea, snuggle up in a blanket, and let's welcome autumn with open arms.

# Friends Giving Dinner

Please join us

Thursday,  
November 20th  
at 11:30 a.m.

Round Valley Community Services & Senior Center

RSVP at 928-333-2516





Round Valley Community Services  
& Senior Center

Let's Celebrate together

# Christmas

• ✨ **LUNCHEON** ✨ •

Enjoy a special dinner full of  
traditional flavors

• ✨  
*December 18*  
*at 11:30 am*

Reserve now

928-333-2516  
356 S. Papago St., Springerville, AZ



## Aunt Dot's Loaded Potato Soup

### Ingredients:

- 1 package bacon
- 1 1/2 Cups chopped white onion
- 6 Cups chicken broth
- 2 lb potatoes (peeled & cubed)
- 2/3 Cup butter
- 3/4 Cup all-purpose flour
- 4 Cups milk
- 1 tsp salt
- 1 tsp pepper
- 1 Cup cooked ham chunked
- 1 8oz container of sour cream
- 2 1/2 Cups shredded cheddar cheese
- 3/4 cup sliced green onions

**GIVE**  
*Thanks*  
**WITH A**  
**GRATEFUL**  
*Heart*

### Butternut Squash Soup Recipe

#### Ingredients:

Butternut Squash -peeled and cubed  
1 Quart Chicken Broth  
1 Tbs Sherry Wine

1 tsp. Thyme  
Salt & Pepper



#### Directions:

1. Peel and cut butternut squash into small cubes and put in pot on stove
2. Add thyme, chicken broth, sherry wine and salt and pepper to taste
3. Boil together until squash is soft - approximately 45 minutes
4. Blend all ingredients in a food processor & return to pot to re-heat
5. Serve hot.
6. Optional: serve with a dash of sour cream.





**SENIOR FOOD BOXES**  
2nd Tuesday of each month  
10:00-12:00

**WEEKLY**  
**Drive-Thru Food Bank**  
Every Tuesday  
10:00-12:00



Round Valley Community Services & Senior Center  
356 S. Papago St., Springerville, AZ 85938  
928-333-2516

## Meals for Seniors



*Meals on Wheels  
for Homebound  
Seniors*

**Congregate Dining**  
Monday - Thursday  
11:30am



**Private Pay**  
meals available for seniors  
Call us for information



**Local Transportation**  
**Monday - Thursday**  
**8:00 am - 2:00 pm**

**\$2.50 One - Way**  
**\$5.00 Round Trip**

**Show Low Trips**  
**1st or 3rd Friday of each month**  
**\$15/person RT or**  
**Bus Pass Required**

*\*Buss Passes available for qualifying  
individuals*

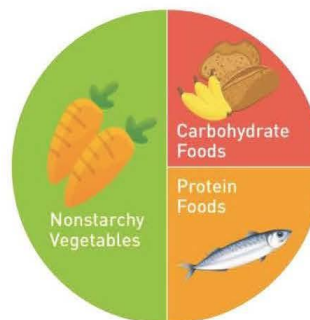
*24 hour reservation required*  
**928-245-2528**

## **Power of Protein in Diabetes**

- Protein is an essential nutrient with many benefits for the body.
- Protein can help manage hunger and blood glucose response to a meal.
- It is important to know which foods are nutrient-rich protein sources and how to fit them into your meal plan.

### **Get Protein Throughout Your Day**

- At every meal and snack, have at least one nutrient-rich protein food.
- Don't forget about breakfast! This meal is often low in protein, so it's a good place to start for improving your protein intake.
- Use the Diabetes Plate Method to help estimate portion sizes. Aim to fill one quarter of your plate with lean protein foods.



## **Sources of Protein**

### **Plant-Based Proteins**

- These foods are rich in fiber, vitamins, minerals, and healthy fats.
- They also have carbohydrate, so be sure to check the nutrition label for the amount.
- **Great Choices: Peanut or Almond Butter, Almonds, Pistachios, Cashews, Black beans, Chickpeas, Tofu, Lentils**

### **Dairy Foods**

- These foods are good sources of protein, plus they provide important nutrients like calcium and vitamin D.
- The best choices are non-fat, reduced-fat, and unsweetened.
- **Great Choices: Cottage cheese, Greek yogurt, Milk, Cheese**

### **Meat, Poultry, Fish & Eggs**

- These foods are high in protein and low in carbohydrates.
- Choose lean cuts, like tenderloin or poultry without the skin.
- Limit processed meats, like bacon, lunch meat, or hot dogs.
- Aim for 2 servings of fish each week for heart-healthy omega-3 fatty acids.
- **Great Choices: Chicken breast, Pork tenderloin, Beef chuck, Shrimp, Salmon, Tuna, Eggs**

### **Tips**

- Add nuts or seeds to oatmeal and salads
- Try quinoa or lentils instead of rice
- Snack on hard-boiled eggs or string cheese
- Try hummus with raw veggies
- Pair fruit with a protein: nut butter with apples or berries with yogurt





Walking Group

11:00 am - Round Valley Dome

Tuesdays & Thursdays

Stretch Group

10:00am - RV Community Center

Mondays & Thursdays

Physical Fitness at Every Age



**Round Valley Community Services & Senior Center**

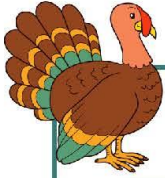
**Monday — Thursday**

**7:00 am — 2:00 pm**

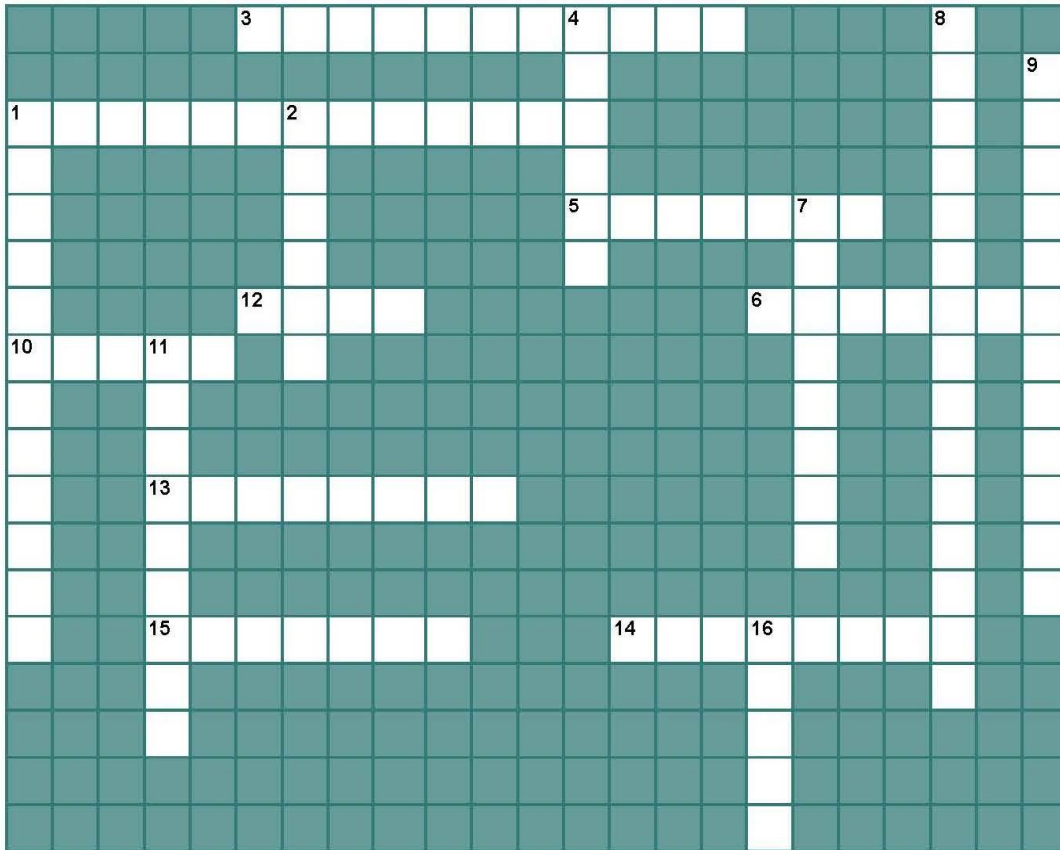
**Lunch Served at 11:30**

**Salad Bar w/ meals**

**Every Wednesday**



## Diabetes Crossword Puzzle



### ACROSS

1. High blood sugar
3. A type of diabetes that only develops during pregnancy
5. One of the simplest forms of sugar
6. A blood glucose check if a person has not eaten for 8-12 hours (usually overnight)
10. A term for fat in the body
12. Take your shoes and socks off and have your doctor examine these at each visit
13. Regular activity to develop and maintain physical fitness
14. An organ of the body that produces insulin
15. Injectable medication used to treat diabetes

### DOWN

1. Low blood sugar
2. A spring-loaded device used to prick the skin with a small needle to obtain a drop of blood
4. Type of juice commonly used to treat low blood sugar
7. Carbohydrates are made up of sugars and \_\_\_\_\_
8. Doctor who is a diabetes specialist
9. (2 wds) A \_\_\_\_\_ meter is used to test blood sugar
11. Inserting liquid medication into the body with a syringe
16. People with diabetes often count these at meal times

ANSWERS  
Across: 1. Hypoglycemia, 3. Gestational, 5. Glucose, 6. Fasting, 10. Lipid, 12. Feet, 13. Exercise, 14. Pancreas, 15. Insulin  
Down: 1. Hyperglycemia, 2. Lancet, 4. Orange, 7. Starches, 8. Endocrinologist, 9. Blood Glucose, 11. Injection, 16. Carbs



Visit our Healthy Living Page at [www.HealthNetFederalServices.com](http://www.HealthNetFederalServices.com)

PROVIDED BY HEALTH NET FEDERAL SERVICES Preventive Care Services









Monday	Tuesday	Wednesday	Thursday
<b>3</b> <b>YOGA 10:00</b> Lunch 11:30	<b>4</b> Food Bank 10:00 Walking Group 11:00 Lunch 11:30	<b>5</b> Lunch 11:30 <b>SALAD BAR</b> <b>BINGO</b>	<b>6</b> <b>YOGA 10:00</b> Walking Group 11:00 Lunch 11:30
<b>10</b> <b>YOGA 10:00</b> Lunch 11:30	<b>11</b> Food Bank 10:00 Walking Group 11:00 Lunch 11:30 <b>Senior Food Boxes</b> <b>B/P Clinic 11:00</b>	<b>12</b> Lunch 11:30 <b>SALAD BAR</b> <b>BINGO</b>	<b>13</b> <b>YOGA 10:00</b> Walking Group 11:00 Lunch 11:30
<b>17</b> <b>YOGA 10:00</b> Lunch 11:30	<b>18</b> Food Bank 10:00 Walking Group 11:00 Lunch 11:30	<b>19</b> Lunch 11:30 <b>SALAD BAR</b> <b>BINGO</b>	<b>20</b> <b>YOGA 10:00</b> Walking Group 11:00 Lunch 11:30
<b>24</b> <b>YOGA 10:00</b> Lunch 11:30	<b>25</b> Food Bank 10:00 Walking Group 11:00 Lunch 11:30 <b>B/P Clinic 11:00</b>	<b>26</b> Lunch 11:30 <b>SALAD BAR</b> <b>BINGO</b>	<b>27</b> <b>CLOSED FOR THANKSGIVING</b>



# November

MONDAY	TUESDAY	WEDNESDAY	THURSDAY
<b>3</b> Ham Scalloped Potatoes Salad, Roll Pineapple	<b>4</b> Taco Salad Beans Lettuce/ Tomato Mixed Berries	<b>5</b> Oven Fried Chicken, Seasoned Potatoes Peas & Carrots Roll Fruit Cocktail	<b>6</b> Mac & Cheese w/ Ham Cucumbers/Spinach Bananas
<b>10</b> Baked Potato Soup (Bacon & Cheese) Deviled Eggs Mixed Vegetables Roll Strawberries	<b>11</b> Navajo Taco Beans Lettuce/ Tomato Mexicali Corn Tropical Fruit	<b>12</b> Stuffed Pepper Casserole Stewed Tomatoes Green Salad Oranges	<b>13</b> Meatball Sub Mixed Vegetables Salad Pears
<b>17</b> Tuna w/ Noodles Peas Sliced Tomatoes Bread Oranges	<b>18</b> Bean Burrito/ Enchilada Style Lettuce/ Tomato Peaches	<b>19</b> Jambalaya w/ Chicken & Sausage, Rice & Beans, Salad Bar Fruit Cocktail	<b>20</b> Friends Giving Feast 
<b>24</b> Chicken Terriyaki w/ Rice Vegetable/ Cucumbers Pears	<b>25</b> Shepherd's Pie Salad Pineapple Roll	<b>26</b> French Dip Sandwich Oven Fries Carrots Oranges	<b>27</b> 



# Town Council - Staff Report

## Springerville Heritage | CASA Malpais | Community Events



2025	Museum Guests	CASA Tours
January	101	0
February	155	11
March	218	11
April	437	64
May	259	48
June	468	114
July	391	88
August	442	200+101
September	252	57
→ October	311	80
November		
December		

2025	Museum Revenue	CASA Revenue
January	\$225.70	\$0
February	\$211.48	\$138
March	\$81.81	\$122
April	\$721.50	\$730
May	\$554.07	\$431
June	\$357.27	\$1083
July	\$524.39	\$934
August	\$394.23	\$1020
September	\$632.40	\$482.00
→ October	\$388.35	\$776.00
November	\$	\$
December	\$	\$
2025 Totals	\$2359.77	\$2518.00

\*\*Revenue numbers are approximate – review in process\*\*

## **Town Council - Staff Report**

### **Springerville Heritage | CASA Malpais | Community Events**

#### **Heritage Museum**

- The Heritage Museum saw an increase to 311 visitors in October or a 23% increase from last month. Museum revenue dipped 38% to \$388.35 with a rise to \$70 in donations.
- Extra social media and advertising for upcoming events and holiday season have begun.
- The local Honey Shack has closed, but opted to join the Heritage Gift Shop with consignment items including their honey, soaps, salves, jewelry and more. We project this collaboration will increase the local traffic into the museum and more local artistry purchased.

#### **Casa Malpais**

- In October we rose 40.3% to 80 people joining us on tours. We were able to generate a total revenue of \$776.00, up 70% for the month of October.
- October 31<sup>st</sup> marks the end of the season for tours; however, if weather permits and one of our guides is on duty - we will take walk-ins.
- We are exploring the option to do another Open House for Casa with LCRC.

#### **Community Events**

- Our first ever Haunted Heritage was a big success. We were called by several community members if we were going to host a second night, and after community volunteers and staff agreed we held a second night. Collectively we had over 100 people join in experiencing the Hanzel and Gretal room and or the Haunted Manor room. We are excited about the prospect of next year.
- November events will be the Veterans Day Parade and preparation for the December Parade/Train/Tree Lighting.

#### **Google Update:**



# Town Council - Staff Report

## Springerville Heritage | CASA Malpais | Community Events

223

Business Profile interactions ⓘ

↘ -2.6% (vs Oct 2024)

23

Calls made from your Business Profile

↗ +53.3% (vs Oct 2024)

109

Website clicks made from your Business Profile

↗ +25.3% (vs Oct 2024)

335

🔍 Searches showed your Business Profile in the search results

↗ +47.6% (vs Oct 2024)

1,369

👁 People viewed your Business Profile

↗ +37.4% (vs Oct 2024)

### Platform and device breakdown

Platform and devices that people used to find your profile



● 664 • 49%

Google Search – mobile

● 460 • 34%

Google Maps – mobile

● 184 • 13%

Google Search – desktop

● 61 • 4%

Google Maps – desktop



# MAYOR & COUNCIL REPORT

## PLANNING & ZONING DEPARTMENT

### NOVEMBER 2025

#### **BUILDING:**

Permits Issued October 2025:

- Building: 5 (includes 2-metal garage/carport, 1-house relocation, 1-manufactured home, 1-porch)
- Electrical Upgrade: 1
- Demo: 2 (includes 1-old unoccupied house, 2-manufactured homes)
- Communication Tower Upgrade: 1

Total Inspections: 14

Multiple meetings with realtors and potential property owners regarding zoning codes and property development standards. Also have had several meetings with building permit applicants that needed corrections and more information to complete permit applications.

#### **PLANNING AND ZONING COMMISSION:**

The Planning and Zoning Commission did not have a meeting in November. The Commission will have two vacancies as of December 31, 2025, Terry Shove and Steve Huggenberger will not be renewing their appointments. Meetings may possibly be held on an “as needed” basis, depending on applications or other issues that will need to be heard by the Commission until vacancies can be filled.

#### **CODE ENFORCEMENT:**

The following properties were sent notices (certified/return receipt) regarding code enforcement issues on the property, and given a 30-day time frame to correct:

##### **New Cases:**

790 S Voight: possible staying in RVs; courtesy notice sent regarding updated code and using RVs as living quarters

496 S. Cordillia: citizen complaint regarding debris and other items in yard; letter sent and have spoken with occupants and they are working on cleaning up

(no address) CR N4080: (unoccupied) citizen complaint about piles of furniture (desks) and other debris all over property; letter sent and spoke with property owner who is working on correcting the issues

1445 E 2<sup>nd</sup> St: weeds debris/trash in yard; letter sent

1648 E 2<sup>nd</sup> St: weeds and trash in yard; notice sent and received will reinspect in 30-day time frame



## MAYOR & COUNCIL REPORT

### PLANNING & ZONING DEPARTMENT

### NOVEMBER 2025

211 S Mountain Ave: RVs parked out back and building without a permit, spoke with owner regarding issues, RVs have been removed and is working on building permit application

350 S Gutierrez: building without a permit, spoke to property owner, permit has been obtained case closed.

#### **Updated Cases:**

36 S Pima St: (unoccupied) weeds and trash; notice was returned unserved no forwarding address going to attempt an address service request through the post office UPDATE: no address closed for now

1301 E 2<sup>nd</sup> St: (unoccupied) weeds and trash. UPDATE: notice returned property owner deceased unable to find responsible party. Case closed for now.

1610 E 1<sup>st</sup> St: (unoccupied) weeds and trash. UPDATE: notice returned no forwarding. Case closed for now.

41 N E St: trash and junked vehicles; notice was served. UPDATE: Property owner came and spoke with code enforcement is working on correcting issues. Case closed for now.

742 S Voigt: (unoccupied) weeds and trash; notice served. UPDATE: reinspected property after 30-day timeframe, no progress, second notice to be sent.

307 S Pinal St: (unoccupied) weeds and trash; notice was served. UPDATE: one of the property owners contacted code enforcement and stated that they live out of state and that have plans to come work on the property in the spring, got contact information for property owner. Case closed for now.

1630 E 2<sup>nd</sup> St: weeds and some trash; notice was served UPDATE: reinspected after the 30-day time frame, issues corrected case closed.

520 S Belair Dr: (unoccupied) weeds and trash; notice was served UPDATE: reinspected after the 30-day time frame, issues corrected case closed.

404 S Pima St: (unoccupied) weeds and appliances in yard UPDATE: spoke with property owner issues corrected case closed.

120 N Hopi St: weeds and trash, notice was placed on property. UPDATE: reinspected, issues corrected, case closed.

#### **STAFF IS CURRENTLY WORKING ON:**

- Zoning Map: Working with Emsol (our GIS mapping company) to make corrections and prepare the updated map so that an ordinance can be drafted for adoption.
- Forms: working on updating forms
- Title 15: staff completed reasonings for Title 15 Building and Construction updates and has forwarded the information to the interim Town Manager for review.
- Continuing studying for ICC certification for residential building inspection.

# **Round Valley Fire & Medical Department**

Monthly Report – October 2025

## **Incident Summary**

- Total Calls for Service: 49

## **Community Engagement & Events**

- Fire Prevention Month: Crews participated with the U.S. Forest Service, teaching over 600 students.
- Fire Department Open House on October 8th.
- Attended Health Fair at WMRMC.
- Halloween Event (Oct. 31): Served hotdogs and hot chocolate. Thanks to Short Stop for the donations.

## **Training & Medical Updates**

- Forcible entry training.
- EMS Run Review with Summit covering trauma and protocol updates.
- Labetalol added to drug bags for hypertensive OB patients.
- Active shooter training prep with RVPD using Tucson Fire materials.
- Met with Medical Director on October 1 to discuss EMS gear updates.

## **Apparatus & Equipment**

- Hydrant maintenance ongoing in Eagar.
- Engine 151: Siren replaced; windshield pending quotes.
- AEDs: Quote obtained for battery replacements in Springerville units.

## **Administrative & Interagency Coordination**

- October 28 meeting with Show Low Dispatch to plan dispatch transition.
- Vernon Fire, RVPD, and IT from Show Low participated.

## **Facilities Update - Station Build**

- Interior: Drywall, paint, and epoxy flooring complete. Power, lighting, cabinets, and HVAC in progress.
- Exterior: Public Works progressing on front apron; 2–3 pours remaining.

## **Looking Ahead / Ongoing Items**

- Finalize E-151 windshield replacement.
- Continue dispatch transition coordination.
- Plan joint active shooter training with RVPD.
- Complete hydrant maintenance.





# Round Valley Police Department

*"Respect for Our Past, Confidence in Our Future."*



Interim Chief Jeff Sharp

## Round Valley Police Department Staff Report

October 2025

<b>Total Incidents</b>	<b>343</b>
<b>Calls for Service</b>	<b>156</b>
<b>Officer Initiated Incidents</b>	<b>187</b>
<b>Traffic Stops</b>	<b>108</b>
<b>Total Officer Cases</b>	<b>72</b>
<b>Accidents</b>	<b>5</b>
<b>Civil</b>	<b>0</b>
<b>Crime</b>	<b>42</b>
<b>Death</b>	<b>0</b>
<b>Incident</b>	<b>22</b>
<b>Total Misdemeanor &amp; Felony Arrests</b>	<b>20</b>
<b>Misdemeanor Arrests</b>	<b>14</b>
<b>Adult</b>	<b>13</b>
<b>Juvenile</b>	<b>1</b>
<b>Felony Arrests</b>	<b>6</b>
<b>Adult</b>	<b>6</b>
<b>Juvenile</b>	<b>0</b>
<b>Citations</b>	<b>26</b>

## **NOTEWORTHY INFORMATION**

October 15	Coffee with a Cop community event at Junk n Java
October 22	RVPD members receive training on IFAK (Individual First Aid Kit – compact, portable kit designed to provide immediate medical care for severe, life-threatening injuries)
October 23	Ofc. Rivera participated in the Round Valley Elementary School human sundae event to celebrate RVES reaching their fundraising goal
October 31	TOS staff members Stormy Palmer and Amy Sloane, as well as on duty officers, participated in the annual Halloween-ie event at Ramsey Park handing out candy and interacting with the community

## **CURRENT SWORN**

\*Chief Merrill \*Resigned 10/09/2025

\*Lieutenant Bevington \*Resigned 10/22/2025

Captain Jeff Sharp, Interim Chief of Police

Sergeant Polk

Officer Scruggs

Officer Ryan

Officer Rivera

Officer Rippy

Officer Roosma

## **RESERVE OFFICERS**

None

## **OFFICERS IN THE ACADEMY**

Cadet Trenton York

## **ANIMAL CONTROL**

ACO Justin Brown

ACO/Code Enforcement Paige Watkins



**ADMINISTRATION** (Records, Property & Evidence and Admin)

Amy Sloane

**VOLUNTEERS**

Marty Vance

DJ Vance

Dale Thompson

George Sloane

Cathy Sloane

**HIRING PROCESS UPDATE:**

**Vacancies**      6 (sworn)

**Lateral** (interviewed and in the process of being hired)

None

**Animal Control**

Both positions filled

**In Backgrounds**

None

**Scheduled to Start the Academy**

None

# **TOWN OF SPRINGERVILLE MEMORANDUM**

**TO:** Springerville Town Council  
**FROM:** Kelsi Miller, Town Clerk  
**DATE:** 11/15/2025  
**SUBJECT:** Consent Items

## **SUGGESTED MOTIONS:**

I move we approve consent items 6a and 6b presented.

Or I move we do not approve this item.

Or I move we table this item.

## **STAFF REPORT:**

See attachments





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418 E. Main Street, Springerville, AZ 85938 • Phone (928)333-2656

## **Council Meeting November 12, 2025**

### **Check Register**

10/08/25 thru 11/04/25 Accounts Payable Expenses	\$295,010.46
Pay Period Month, October 2025	\$238,304.55
ACH Payments 10/08/25 thru 11/04/25	\$5,581.04
<b>Total Expensed Dollar Amount for Consent Agenda</b>	<b>\$538,896.05</b>

<b>Total Revenue Received 10/08/25 thru 11/04/25</b>	<b>\$769,822.51</b>
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### **Balances on all cash accounts as of November 4, 2025**

Checking Account	\$4,256,539.06
LGIP Account	\$4,941,201.78

### **Cash Balances by Fund**

General Fund	\$4,715,972.24
HURF	\$915,161.10
Airport Fund	\$88,727.61
Water Fund	\$1,612,200.25
Wastewater Fund	\$568,991.15
Special Revenue Funds	\$1,296,688.49

Report Criteria:  
Report type: GL detail

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
10/08/2025	103426	ADEQ	MAP - Monitoring Assistance Program Bill year 2026	1,467.95	10-210-5123
Total 103426:				1,467.95	
10/08/2025	103427	Albertsons / Safeway	Safety Meeting	125.61	11-215-5017
10/08/2025	103427	Albertsons / Safeway	Baked goods & 6 1 gallon water	19.56	01-145-5030
Total 103427:				145.17	
10/08/2025	103428	Ascent Aviation Group, Inc	Jet A Fuel OCT 2025	23,586.28	04-180-5090
Total 103428:				23,586.28	
10/08/2025	103429	Arizona State Prison- Winslow	Inmate Labor 9/6/25-9/19/2025 - Parks	55.50	01-160-5077
10/08/2025	103429	Arizona State Prison- Winslow	Inmate Labor 9/6/25-9/19/2025 - HURF	129.50	02-170-5077
10/08/2025	103429	Arizona State Prison- Winslow	Inmate Labor 9/6/25-9/19/2025 - Water	74.00	10-210-5077
10/08/2025	103429	Arizona State Prison- Winslow	Inmate Labor 9/6/25-9/19/2025 - Sewer	55.50	11-215-5077
10/08/2025	103429	Arizona State Prison- Winslow	Inmate Labor 9/6/25-9/19/2025 - CS	55.50	20-260-5077
Total 103429:				370.00	
10/08/2025	103430	Arizona State Prison-Winslow	Inmate Milage Sept 2025 - Parks	39.60	01-160-5077
10/08/2025	103430	Arizona State Prison-Winslow	Inmate Milage Sept 2025 - HURF	92.38	02-170-5077
10/08/2025	103430	Arizona State Prison-Winslow	Inmate Milage Sept 2025 - Water	52.80	10-210-5077
10/08/2025	103430	Arizona State Prison-Winslow	Inmate Milage Sept 2025 - Sewer	39.60	11-215-5077
10/08/2025	103430	Arizona State Prison-Winslow	Inmate Milage Sept 2025 - SC	39.60	20-260-5077
Total 103430:				263.98	
10/08/2025	103431	Blue Hills Env Assn Inc.	October 2025 Services-PD	59.36	01-130-5018
10/08/2025	103431	Blue Hills Env Assn Inc.	October 2025 Services- AC	29.69	01-135-5018
10/08/2025	103431	Blue Hills Env Assn Inc.	October 2025 Services-BM	103.38	01-145-5018
10/08/2025	103431	Blue Hills Env Assn Inc.	October 2025 Services-Parks	58.03	01-160-5018
10/08/2025	103431	Blue Hills Env Assn Inc.	October 2025 Services-HURF	48.33	02-170-5018
10/08/2025	103431	Blue Hills Env Assn Inc.	October 2025 Services-Airport	54.69	04-180-5018
10/08/2025	103431	Blue Hills Env Assn Inc.	October 2025 Services-Water	48.33	10-210-5018
10/08/2025	103431	Blue Hills Env Assn Inc.	October 2025 Services-Sewer	59.36	11-215-5018
10/08/2025	103431	Blue Hills Env Assn Inc.	October 2025 Services-CS	59.36	20-260-5018

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 103431:				520.53	
10/08/2025	103432	Butch L. Gunnels	Magistrate Judge Services- Oct2025	498.78	01-110-5012
Total 103432:				498.78	
10/08/2025	103433	Davis Hardware	sewer pump- ext cord	326.19	11-215-5129
10/08/2025	103433	Davis Hardware	discharge hose, utility pump	216.00	10-210-5129
10/08/2025	103433	Davis Hardware	bolts	17.24	11-215-5129
10/08/2025	103433	Davis Hardware	paint brush, sealer, for S. Pima	51.52	02-170-5080
10/08/2025	103433	Davis Hardware	2 shelves	218.18	11-215-5058
10/08/2025	103433	Davis Hardware	clear show boxes for shelves	9.79	11-215-5058
10/08/2025	103433	Davis Hardware	ball valve, nipples, elbows	25.06	11-215-5129
10/08/2025	103433	Davis Hardware	bolt eyes with nuts	24.29	02-170-5030
10/08/2025	103433	Davis Hardware	wd-40, adhesive remover, rags	20.70	01-145-5059
10/08/2025	103433	Davis Hardware	dog food	49.08	01-135-5046
Total 103433:				958.05	
10/08/2025	103434	Ford Credit Municiple Finance	HURF- 2024 Ford F-250 Interest Oct 2025	710.89	02-170-5094
10/08/2025	103434	Ford Credit Municiple Finance	HURF- 2024 Ford F-250 Principal Oct 2025	4,320.05	02-170-5093
10/08/2025	103434	Ford Credit Municiple Finance	Water- 2024 Ford Interest Oct 2025	630.41	10-210-5094
10/08/2025	103434	Ford Credit Municiple Finance	Water- 2024 Ford Principal Oct 2025	3,830.98	10-000-2036
Total 103434:				9,492.33	
10/08/2025	103435	Kuhlman Psychology & Consulting	HB 2502 Sessions 10&11 9/3, 9/17	500.00	01-130-5134
Total 103435:				500.00	
10/08/2025	103436	Pitney Bowes Inc	3 x red ink cartidges, ez seal x1 bottle	488.93	01-115-5009
Total 103436:				488.93	
10/08/2025	103437	Proforce Law Enforcement	Rifle optic aim pro	493.84	01-130-5042
Total 103437:				493.84	
10/08/2025	103438	Quill	stackable trays	83.20	01-115-5009
10/08/2025	103438	Quill	pens, tablets, tabs	115.38	04-180-5009
10/08/2025	103438	Quill	tn221 blk toner	67.55	04-180-5009



Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 103438:				266.13	
10/08/2025	103439	RAGHT	Oct 2025 Premiums: Payroll Withholdings	5,823.66	01-000-2020
10/08/2025	103439	RAGHT	Oct 2025 Premiums: Admin	910.62	01-115-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: Finance	2,416.34	01-120-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: P&Z	2,035.14	01-125-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: PD	15,018.65	01-130-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: AC	2,798.12	01-135-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: BM	1,260.81	01-145-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: Heritage	914.37	01-150-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: MS	676.80	01-155-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: Parks	717.11	01-160-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: HURF	3,931.76	02-170-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: CS	3,365.93	03-175-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: Airport	3.75	04-180-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: Water	3,403.90	10-210-5004
10/08/2025	103439	RAGHT	Oct 2025 Premiums: Sewer	2,642.25	11-215-5004
Total 103439:				44,097.97	
10/08/2025	103440	Parkland USA Corporation	500 gallons dye diesel	1,635.27	02-170-5011
Total 103440:				1,635.27	
10/08/2025	103441	Simpliverified	D. Lewis background check	94.50	04-180-5012
Total 103441:				94.50	
10/08/2025	103442	The Rigg Law Firm PLLC	Prosecution Attorney Fees - September 2025 Services	1,500.00	01-106-5068
Total 103442:				1,500.00	
10/08/2025	103443	Town of Eagar	AED Supplies	801.74	01-145-5061
Total 103443:				801.74	
10/08/2025	103444	White Mountain Publishing LLC	9/5 invite to bid S. Mountain	178.09	02-170-5019
10/08/2025	103444	White Mountain Publishing LLC	9/12 invite to bid S Mountain	178.09	02-170-5019
10/08/2025	103444	White Mountain Publishing LLC	9/19 invite to bid S Mountain	178.09	02-170-5019

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 103444:				534.27	
10/15/2025	103445	Apache Co Treasurer	September 2025 Docket Fees	54.92	01-000-2011
Total 103445:				54.92	
10/15/2025	103446	Armstrong Consultants Inc	construct new taxilane pmt#2 grant E2S5J01C Airport	22,935.50	29-305-5301
Total 103446:				22,935.50	
10/15/2025	103447	AZ State Treasurer	Magistrate Payable September 2025	1,704.68	01-000-2011
Total 103447:				1,704.68	
10/15/2025	103448	Core & Main	companion flangs- flangs, gasket, bolt, nuts	275.90	10-210-5129
Total 103448:				275.90	
10/15/2025	103449	Cowboy Up Hay and Ranch Supply	stihl duracut line head, blade installation kit	70.89	04-180-5061
10/15/2025	103449	Cowboy Up Hay and Ranch Supply	Returned - Stihl Durocut	33.81-	04-180-5061
10/15/2025	103449	Cowboy Up Hay and Ranch Supply	stihl duracut 20	43.63	04-180-5061
Total 103449:				80.71	
10/15/2025	103450	Fortiline, Inc.	4" 45 elbows	66.79	11-215-5129
10/15/2025	103450	Fortiline, Inc.	coppling w/ copper nut	159.65	10-210-5129
Total 103450:				226.44	
10/15/2025	103451	Mohave Environmental Lab corp	Water testing Sample date: 9/9/2025 - lead&copper, metals prep	1,900.00	10-210-5123
Total 103451:				1,900.00	
10/15/2025	103452	Angela Overmyer	Trailer deposit refund for A. Overmyer= verified with PW 10/14/25	200.00	01-000-2027
Total 103452:				200.00	
10/15/2025	103453	Quill	file folders for TM	39.67	01-115-5009
10/15/2025	103453	Quill	tape dispenser- HW	3.62	01-120-5009

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 103453:				43.29	
10/15/2025	103454	Safelite Fulfillment Inc	Windshield replacement- broken at public works	2,486.97	02-170-5054
Total 103454:				2,486.97	
10/15/2025	103455	Shamrock Foods Co	Shamrock#34791907 applesauce, bean, fruit cocktail, noodle	1,399.37	20-260-5060
10/15/2025	103455	Shamrock Foods Co	Shamrock#34791907 film-PVC	47.50	20-260-5089
Total 103455:				1,446.87	
10/15/2025	103456	Sierra Propane	Propane Delivery @ Airport on 9/17/2025	221.01	04-180-5022
Total 103456:				221.01	
10/15/2025	103457	Town of Eagar	Magistrate shared services-Magistrate Court Clerk Wages and ERE'	9,479.95	01-100-5985
10/15/2025	103457	Town of Eagar	Magistrate shared services- postage	49.48	01-100-5985
Total 103457:				9,529.43	
10/15/2025	103458	William Lucas	desposit refund 4.03940.06 328 E Main	40.43	10-000-2025
10/15/2025	103458	William Lucas	deposit refund acct#4.03940.06 328 E Main	35.87	11-000-2025
Total 103458:				76.30	
10/15/2025	103459	WMRMC	Med Clear - 9/19/2025 arrest PAT#10197678001EB3 DR#2025-0514	75.00	01-130-5134
10/15/2025	103459	WMRMC	Med Clear - 9/26/2025 arrest DR#2025-0204 MED rec#1024456	75.00	01-130-5134
Total 103459:				150.00	
10/15/2025	103460	Frontier	Oct 2025 billing - Airport 10/7/25-11/6/2025	121.44	04-180-5016
Total 103460:				121.44	
10/15/2025	103461	INTERIM PUBLIC MANAGEMENT LLC	Interim Town Manager Services- Ted Soltis- 9/29/25-10/19/2025	9,319.62	01-115-5012
Total 103461:				9,319.62	
10/15/2025	103462	PEAC SOLUTIONS	PD Capital lease interest Oct 2025	16.56	01-130-5094
10/15/2025	103462	PEAC SOLUTIONS	PD copies Oct 2025	11.94	01-130-5019
10/15/2025	103462	PEAC SOLUTIONS	PD capital lease Principal Oct 25	181.96	01-130-5093



Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 103462:				210.46	
10/22/2025	103464	Ace Industrial Supply, Inc.	drill bits	532.39	02-170-5073
Total 103464:				532.39	
10/22/2025	103465	Aetna Life Insurance Company	Oct 2025 Premiums	607.24	01-000-2024
Total 103465:				607.24	
10/22/2025	103466	Aflac	October 2025 UY855	600.06	01-000-2024
Total 103466:				600.06	
10/22/2025	103467	Ardurra	EDA Project ED24SEAOG0446 Industrial Park	829.16	02-170-5301
10/22/2025	103467	Ardurra	EDA Project ED24SEAOG0446 Industrial Park	829.17	10-210-5301
10/22/2025	103467	Ardurra	EDA Project ED24SEAOG0446 Industrial Park	829.17	11-215-5301
10/22/2025	103467	Ardurra	Pima St Project 9/1/25-9/30/2025	1,015.00	02-170-5301
Total 103467:				3,502.50	
10/22/2025	103468	Arizona State Prison- Winslow	Inmate Labor 9/20/25-10/3/2025 - Parks	46.50	01-160-5077
10/22/2025	103468	Arizona State Prison- Winslow	Inmate Labor 9/20/25-10/3/2025 - HURF	108.50	02-170-5077
10/22/2025	103468	Arizona State Prison- Winslow	Inmate Labor 9/20/25-10/3/2025 - Water	62.00	10-210-5077
10/22/2025	103468	Arizona State Prison- Winslow	Inmate Labor 9/20/25-10/3/2025 - Sewer	46.50	11-215-5077
10/22/2025	103468	Arizona State Prison- Winslow	Inmate Labor 9/20/25-10/3/2025 - CS	46.50	20-260-5077
Total 103468:				310.00	
10/22/2025	103469	Butch L. Gunnels	Magistrate Judge Services- Oct2025-1	498.78	01-110-5012
Total 103469:				498.78	
10/22/2025	103470	Thompson Safety LLC	Kitchen fire suppression system, AHT and service charge	570.00	16-240-5062
Total 103470:				570.00	
10/22/2025	103471	Colby & Powell, plc	Preparation of Audited financials- progress bill	5,420.00	01-120-5031
10/22/2025	103471	Colby & Powell, plc	Preparation of Audited financials- progress bill	3,850.00	02-170-5031
10/22/2025	103471	Colby & Powell, plc	Preparation of Audited financials- progress bill	3,850.00	16-240-5031
10/22/2025	103471	Colby & Powell, plc	Preparation of Audited financials- progress bill	3,500.00	04-180-5031

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
10/22/2025	103471	Colby & Powell, plc	Preparation of Audited financials- progress bill	2,500.00	10-210-5031
10/22/2025	103471	Colby & Powell, plc	Preparation of Audited financials- progress bill	2,450.00	11-215-5031
Total 103471:				21,570.00	
10/22/2025	103472	Fortiline, Inc.	7" resetter	1,878.57	10-210-5129
10/22/2025	103472	Fortiline, Inc.	credit memo: resetter return credit ref: 7057042	1,390.83	10-210-5129
10/22/2025	103472	Fortiline, Inc.	credit memo: 4" 45 elbow return credit ref: 7057042	279.00	11-215-5129
Total 103472:				208.74	
10/22/2025	103473	GreatAmerica Financial Svcs	SC Lanier Lease Interest 003-1449186-000 Sept 25	11.81	16-240-5094
10/22/2025	103473	GreatAmerica Financial Svcs	SC Lanier Lease Principal 003-1449186-000 Sept 25	120.88	16-240-5093
Total 103473:				132.69	
10/22/2025	103474	Lowes Business Acct/Synchs	Concrete retaining wall blocks for museum sign	783.95	05-185-5095
Total 103474:				783.95	
10/22/2025	103475	Navopache Electric co-op Inc.	Electricity September 2025- PD	371.51	01-130-5021
10/22/2025	103475	Navopache Electric co-op Inc.	Electricity September 2025-AC	91.61	01-135-5021
10/22/2025	103475	Navopache Electric co-op Inc.	Electricity September 2025-BM	617.43	01-145-5021
10/22/2025	103475	Navopache Electric co-op Inc.	Electricity September 2025-MS	77.41	01-155-5021
10/22/2025	103475	Navopache Electric co-op Inc.	Electricity September 2025- Parks	526.08	01-160-5021
10/22/2025	103475	Navopache Electric co-op Inc.	Electricity September 2025-HURF	2,521.37	02-170-5021
10/22/2025	103475	Navopache Electric co-op Inc.	Electricity September 2025-Airport	831.21	04-180-5021
10/22/2025	103475	Navopache Electric co-op Inc.	Electricity September 2025- Water	3,372.10	10-210-5021
10/22/2025	103475	Navopache Electric co-op Inc.	Electricity September 2025- Sewer	1,512.97	11-215-5021
10/22/2025	103475	Navopache Electric co-op Inc.	Electricity September 2025-SC	433.04	20-260-5021
Total 103475:				10,354.73	
10/22/2025	103476	Donald Pearce	wmrnc- adult health fair 10/18/2025	200.00	01-000-2027
Total 103476:				200.00	
10/22/2025	103477	Pitney Bowes Purchase Power	Postage Sept/Oct 2025 - finance	135.84	01-120-5010
10/22/2025	103477	Pitney Bowes Purchase Power	Postage Sept/Oct 2025 - P&Z	200.83	01-125-5010
10/22/2025	103477	Pitney Bowes Purchase Power	Postage Sept/Oct 2025 - PD	6.53	01-130-5010
10/22/2025	103477	Pitney Bowes Purchase Power	Postage Sept/Oct 2025 - Water	232.88	10-210-5010
10/22/2025	103477	Pitney Bowes Purchase Power	Postage Sept/Oct 2025 - Sewer	230.67	11-215-5010

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 103477:				806.75	
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 0925 - Admin	34.36	01-115-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 - P&Z	41.04	01-125-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 -PD	1,115.72	01-130-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 - AC	340.00	01-135-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 - BM	67.50	01-145-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 -MS	96.80	01-155-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 -Parks	155.31	01-160-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 - HURF	236.12	02-170-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 -Water	14.36	10-210-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 -Sewer	14.36	11-215-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 - NACOG Transportation	21.40	13-225-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 -NACOG Home Delivery	21.40	15-235-5011
10/22/2025	103478	Rhinehart Oil Co. LLC	Mid Month 1025 - Springerville Trans	21.40	42-365-5011
Total 103478:				2,179.77	
10/22/2025	103479	Rim Country Mechanical, Inc.	Diagnostic charge, blue air condenser fan motor replacement	520.22	03-175-5064
Total 103479:				520.22	
10/22/2025	103480	Shamrock Foods Co	Shamrock#34826735 applesauce, bean mix, carrot, cereal, corn	1,327.59	20-260-5060
10/22/2025	103480	Shamrock Foods Co	Shamrock#34826735 container	67.66	20-260-5089
Total 103480:				1,395.25	
10/22/2025	103481	WMRMC	Med Clear - 10/1/2025 arrest PAT#10198237001EB3 DR#2025-0540	75.00	01-130-5134
Total 103481:				75.00	
10/29/2025	103482	Albertsons / Safeway	Safeway#00808043 milk, hampshire, tomatoes, peppers, jalapenos,	84.42	20-260-5060
10/29/2025	103482	Albertsons / Safeway	Safeway#00723294 salsa, tomato, milk, cucumber, celery	69.21	20-260-5060
10/29/2025	103482	Albertsons / Safeway	Safeway #00439191 cereal, enchiladas, milk, bread, lettuce	90.88	20-260-5060
10/29/2025	103482	Albertsons / Safeway	Safeway#00727904 milk, cottage cheese	73.11	20-260-5060
10/29/2025	103482	Albertsons / Safeway	Safeway#00800591 cheerios, rice cereal, brown sugar	65.10	20-260-5060
10/29/2025	103482	Albertsons / Safeway	Safeway#00661930 milk, bread, tomatoes, cucumber, onion	85.97	20-260-5060
Total 103482:				468.69	
10/29/2025	103483	Ardurra	EDA Project ED24SEAOG0446 Industrial Park- Sept 2025	3,954.59	11-215-5301

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
10/29/2025	103483	Ardurra	EDA Project ED24SEAOG0446 Industrial Park- Sept 2025	3,954.58	02-170-5301
10/29/2025	103483	Ardurra	EDA Project ED24SEAOG0446 Industrial Park- Sept 2025	3,954.58	10-210-5301
Total 103483:				11,863.75	
10/29/2025	103484	Arizona State Prison- Winslow	Inmate Labor 10/4/25-10/17/2025 - Parks	63.75	01-160-5077
10/29/2025	103484	Arizona State Prison- Winslow	Inmate Labor 10/4/25-10/17/2025 - HURF	148.75	02-170-5077
10/29/2025	103484	Arizona State Prison- Winslow	Inmate Labor 10/4/25-10/17/2025 -Water	85.00	10-210-5077
10/29/2025	103484	Arizona State Prison- Winslow	Inmate Labor 10/4/25-10/17/2025 - Sewer	63.75	11-215-5077
10/29/2025	103484	Arizona State Prison- Winslow	Inmate Labor 10/4/25-10/17/2025 - CS	63.75	20-260-5077
Total 103484:				425.00	
10/29/2025	103485	GreatAmerica Financial Svcs	TH Lanier Lease Interest 015-1446074-000	40.70	01-115-5094
10/29/2025	103485	GreatAmerica Financial Svcs	TH Lanier Lease Principal 015-1446074-000	419.24	01-115-5093
10/29/2025	103485	GreatAmerica Financial Svcs	Color Copies - 9/10/2025-10/09/2025 Admin	48.02	01-115-5019
10/29/2025	103485	GreatAmerica Financial Svcs	Color Copies - 9/10/2025-10/09/2025 Finance	25.86	01-120-5019
10/29/2025	103485	GreatAmerica Financial Svcs	Color Copies - 9/10/2025-10/09/2025 P&Z	1.85	01-125-5019
10/29/2025	103485	GreatAmerica Financial Svcs	Color Copies - 9/10/2025-10/09/2025 Heritage	79.42	01-150-5019
10/29/2025	103485	GreatAmerica Financial Svcs	Color Copies - 9/10/2025-10/09/2025 HURF	1.84	02-170-5019
10/29/2025	103485	GreatAmerica Financial Svcs	Color Copies - 9/10/2025-10/09/2025 SC	27.70	16-240-5019
Total 103485:				644.63	
10/29/2025	103486	Killum Pest Control	Pest Control October 2025- PD	90.00	01-130-5062
10/29/2025	103486	Killum Pest Control	Pest Control October 2025-AC	45.00	01-135-5062
10/29/2025	103486	Killum Pest Control	Pest Control October 2025- TH	45.00	01-145-5062
10/29/2025	103486	Killum Pest Control	Pest Control October 2025-Airport	45.00	04-180-5062
10/29/2025	103486	Killum Pest Control	Pest Control October 2025-HURF	45.00	02-170-5062
10/29/2025	103486	Killum Pest Control	Pest Control October 2025- WW	45.00	11-215-5062
10/29/2025	103486	Killum Pest Control	Pest Control October 2025-SC	45.00	16-240-5062
Total 103486:				360.00	
10/29/2025	103487	Mangum, Wall, Stoops and Warden, PLLC	Legal - town attorney fees - October 2025	7,558.00	01-106-5138
Total 103487:				7,558.00	
10/29/2025	103488	NACOG	Administration for CDBG 111-24 Pima Street reconstruction	7,500.00	02-170-5300
10/29/2025	103488	NACOG	Administration for CDBG 111-24 Pima Street reconstruction	7,500.00	10-210-5300



Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
Total 103488:				15,000.00	
10/29/2025	103489	NBA Bank Card Center	HW: GFoAZ 2025 GAAP update	180.00	01-120-5017
10/29/2025	103489	NBA Bank Card Center	HW: 1099-NEC & 1099- MISC course training edition	170.00	01-120-5017
10/29/2025	103489	NBA Bank Card Center	KM: Name plates- Amazon	19.66	01-105-5009
10/29/2025	103489	NBA Bank Card Center	KM: Phone charger- Amazon replacement	30.52	01-115-5061
10/29/2025	103489	NBA Bank Card Center	KM: Name plate Ted Soltis- Amazon	9.83	01-115-5009
10/29/2025	103489	NBA Bank Card Center	KM: Zoom Workplace monthly 9/21/25-10/20/25	15.99	01-115-5027
10/29/2025	103489	NBA Bank Card Center	RP: Daniel Boyle VWTG1 class on 10/30/25 in showlow	105.24	11-215-5017
10/29/2025	103489	NBA Bank Card Center	RP: Safety meeting - XA	98.19	02-170-5017
10/29/2025	103489	NBA Bank Card Center	SP: Amazon Binders, dividers	70.05	01-125-5009
10/29/2025	103489	NBA Bank Card Center	SP: Ebay - NFPA- Electrical code 2020	31.52	01-125-5017
10/29/2025	103489	NBA Bank Card Center	SP: Allegra- 2-24x36 copy zoning map	21.69	01-125-5019
10/29/2025	103489	NBA Bank Card Center	KM: scarecrow - amazon	43.43	01-115-5020
10/29/2025	103489	NBA Bank Card Center	RA: Amazon#113-4566645-3059440 food storage containers	76.06	15-235-5089
10/29/2025	103489	NBA Bank Card Center	CC2: Econolodge- interim town manager lodging 10/13/25-10/16/25	185.16	01-115-5017
10/29/2025	103489	NBA Bank Card Center	TOS: rubber gloves x 2	241.61	04-180-5030
10/29/2025	103489	NBA Bank Card Center	TOS: Grounding plug and clamp	61.61	04-180-5061
10/29/2025	103489	NBA Bank Card Center	TOS: hotel cancellation booking.com/traning cancelled	371.38-	04-180-5017
10/29/2025	103489	NBA Bank Card Center	TOS: Travel inn & Suite Interim Town Manager lodging 10/6/25-10/8/	204.87	01-115-5017
10/29/2025	103489	NBA Bank Card Center	TOS: phone charger- interim town manager	51.26	01-115-5030
10/29/2025	103489	NBA Bank Card Center	CC1: Amazon- LED lights - HH	84.99	01-150-5039
10/29/2025	103489	NBA Bank Card Center	CC1: 3 pc costume accessory	21.81	01-150-5039
10/29/2025	103489	NBA Bank Card Center	CC1: amazon- haunted heritage event decor	465.84	01-150-5039
10/29/2025	103489	NBA Bank Card Center	CC1: amazon- employee appreciation gift- 10 yr anniversary	7.62	01-150-5020
10/29/2025	103489	NBA Bank Card Center	CC1: Amazon- Fog machine x2	78.74	01-150-5058
10/29/2025	103489	NBA Bank Card Center	CC1: Walmart- Haunted heritage event decor misc	246.76	01-150-5039
10/29/2025	103489	NBA Bank Card Center	CC1: walmart- halloween candy	45.79	01-150-5060
10/29/2025	103489	NBA Bank Card Center	CC1: hand fan x 2/ paper roll	42.48	01-150-5009
10/29/2025	103489	NBA Bank Card Center	PD2: chewys dog food for kennel	122.15	01-135-5046
10/29/2025	103489	NBA Bank Card Center	PD2: Axon- LH taser holster	92.88	01-130-5008
10/29/2025	103489	NBA Bank Card Center	PD2: Walmart- clear tubs to organize P&E and quarter master invent	162.04	01-130-5030
10/29/2025	103489	NBA Bank Card Center	PD2: Safeway- 8 cases of H2o	24.72	01-130-5030
10/29/2025	103489	NBA Bank Card Center	PD2: amazon- lysol disinfectant cleaner PO 13738	29.40	01-130-5059
10/29/2025	103489	NBA Bank Card Center	PD2: Linstar - PD ID cards	51.20	01-130-5019
10/29/2025	103489	NBA Bank Card Center	PD2: Quill- desk organizer	42.42	01-130-5009
10/29/2025	103489	NBA Bank Card Center	PD2: Amazon mat PO 13738	20.94	01-130-5009
10/29/2025	103489	NBA Bank Card Center	PD2: Amazon- PO 13799- gloves	114.93	01-130-5008
10/29/2025	103489	NBA Bank Card Center	PD2: Amazon- PO 13799 envelopes, pens, correction tape, mouse p	71.38	01-130-5009
10/29/2025	103489	NBA Bank Card Center	PD2: Amazon- PO 13799 gloves	27.96	01-135-5008
10/29/2025	103489	NBA Bank Card Center	PD2: Amazon- PO 13799- resolve stain cleaner,	8.96	01-130-5059

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
10/29/2025	103489	NBA Bank Card Center	PD2: adobe Acrobat pro	163.52	01-130-5025
10/29/2025	103489	NBA Bank Card Center	KP: Short stop breakfast for fall fest volunteers	66.49	01-150-5060
10/29/2025	103489	NBA Bank Card Center	KP: Safeway 60 pumpkins for fall fest	246.58	01-150-5039
10/29/2025	103489	NBA Bank Card Center	KP: Spirit halloween- jumping spider	53.04	01-150-5039
10/29/2025	103489	NBA Bank Card Center	KP: spirit halloween animated dog	137.92	01-150-5039
10/29/2025	103489	NBA Bank Card Center	KP: Spirit halloween ghost swing	79.56	01-150-5039
10/29/2025	103489	NBA Bank Card Center	KP: Amazon- HH skeleton	9.81	01-150-5039
Total 103489:				3,765.24	
10/29/2025	103490	Standard Electric	fast acting 300 v fuse	137.94	10-210-5129
10/29/2025	103490	Standard Electric	LED photoeye- LED color change	391.28	02-170-5081
Total 103490:				529.22	
10/29/2025	103491	Town of Eagar	1/2 NPC Electric Sept 2025 usage	109.54	01-115-5048
10/29/2025	103491	Town of Eagar	Fire shared services- QTR 1 2026	57,977.09	01-100-5995
Total 103491:				58,086.63	
10/29/2025	103492	Valley Imaging Solutions	Senior Center Cont #CN041-01 base rate 9/24/2025 to 10/23/2025	46.30	16-240-5061
Total 103492:				46.30	
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 : Admin	102.33	01-115-5016
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 : P&Z	37.85	01-125-5016
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 :PD	740.75	01-130-5016
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 : AC	37.85	01-135-5016
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 : BM	18.93	01-145-5016
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 : Heritage	37.85	01-150-5016
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 : Airport	37.85	04-180-5016
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 : Water	53.85	10-210-5016
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 : Sewer	34.93	11-215-5016
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 :Springerville Trans- CS	37.85	42-365-5016
10/29/2025	103493	Verizon Wireless	Statement 09/23/2025-10/22/2025 :HURF	48.01	02-170-5016
Total 103493:				1,188.05	
11/03/2025	103494	Icon Solutions	Water Dist. Operator of Record- Oct 2025	2,000.00	10-210-5012
Total 103494:				2,000.00	

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
11/03/2025	103495	INTERIM PUBLIC MANAGEMENT LLC	Interim Town Manager Services- Ted Soitts- 10/20/25-11/2/2025	8,400.00	01-115-5012
Total 103495:				8,400.00	
11/03/2025	103496	Mohave Environmental Lab corp	WW: Microbiological Water Analysiscolilert/fecal coliform/Courier ser	385.00	11-215-5123
Total 103496:				385.00	
11/03/2025	103497	Rim Country Mechanical, Inc.	Diagnostic charges HVAC	139.00	04-180-5062
Total 103497:				139.00	
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461- Admin	32.40	01-115-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-Finance	54.69	01-120-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-P&Z	32.40	01-125-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-PD	127.17	01-130-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-AC	26.78	01-135-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-BM	20.29	01-145-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-HC	30.89	01-150-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-MS	9.72	01-155-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-Parks	18.76	01-160-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-HURF	45.82	02-170-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-CS	56.05	03-175-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-Airport	28.73	04-180-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-Water	60.31	10-210-5004
11/03/2025	103498	Standard Insurance Co, RA	Premium NOV 2025 PO B1461-Sewer	53.07	11-215-5004
Total 103498:				597.08	
11/03/2025	103499	Shalmarie Moore-Hackworth	Refund for overpayment on 603 Navajo St acct#2.01480.05	1.54	11-000-1012
Total 103499:				1.54	
11/03/2025	103500	David Laborn	Refund fo overpayment on 484 S Cordillia Acct#5.05237.05	5.00	10-000-1012
Total 103500:				5.00	
Grand Totals:				295,010.46	

Summary by General Ledger Account Number



# TOWN COUNCIL REGULAR MEETING

## Minutes

Wednesday, October 15, 2025 at 6:00 pm

**Springerville Town Council Chambers - 418 E. Main St. Springerville, AZ  
85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

## TOWN COUNCIL MEETING: 6:00 P.M.

### 1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

#### Minutes:

Mayor Reidhead called the meeting to order at 6:00 p.m., and Mike Nuttall led the pledge of allegiance.

### 2. INVOCATION:

#### Minutes:

Interim Town Manager Ted Soltis offered the invocation.

### 3. ROLL CALL:

#### Minutes:

Present: Shelly Reidhead, Mayor; Richard Davis, Vice-Mayor; Douglas Henderson, Councilor; Florencio Lozoya, Councilor; R. Barry Williams, Councilor  
A quorum is present.

### 4. PUBLIC PARTICIPATION:

#### Minutes:

This item was moved after Council, Manager, and Staff Reports.  
Rhonda Slade addressed the Mayor and Council. She expressed her concerns with the ongoing issues of the police department corruption and lack of accountability. She feels that regarding the situation with Dayson Merrill he has been allowed to walk away with no repercussions. She said this is the third failure of the system in protecting her daughter. The first was the actions taken by Amaya, then the lack of follow through from Merrill, and now the Council's inactions. She explained this is sending a dangerous



message and Merrill has committed multiple felonies including her suspicions of tampering with evidence and hindering prosecution and yet he faces no consequences. She is taking a stand to ensure those who committed these acts are held accountable.

## **5. COUNCIL, MANAGER AND STAFF REPORTS:**

### **Minutes:**

Mayor Reidhead welcomed Interim Town Manager Ted Soltis and Interim Chief Jeff Sharp. She also thanked the staff and everyone who helped make the Fall Festival and rib burn a success. She reported on attending the Coffee with a Cop event, and she thanked the Fulmers and Tisdales, as well as Junk and Java, for continuously supporting this. Lastly, she thanked Matt Farmer for generously offering to clean up the graffiti that is on the airport bridge.

Councilor Henderson reported on helping get the new airport employee, David Lewis up to speed .

Councilor Lozoya asked if they could have a discussion about an item not on the agenda since there is now a quorum. He was told no, you can not have a discussion about items not on the agenda. He said he requested the items go on the agenda a few days ago. It was explained to him that this section of the agenda is for summary updates. He may give an update if he has one. He updated that Chief Merrill has resigned and that he would like some more information.

Councilor Barry Williams reported on a NACOG transportation policy advisory meeting that was canceled.

Manager Ted Soltis thanked Council for the opportunity to provide interim management assistance to Springerville. He explained his wife and he love Springerville and have visited several times over the last few years. He explained in his few weeks here he can see that Springerville has good employees, doing their best, and they care about the community. While in Springerville, his goal is to help staff have the best resources available to do their jobs. He understands we are going through some tough times, and he hopes he can assist with fostering healing and unity.

Interim Chief Sharp addressed the Mayor and Council. He said that since arriving, he has been welcomed by everybody. Staffing currently includes five officers and one sergeant. He is very impressed with their activity including 399 total incidents for the month of September. This includes 247 officer-initiated incidents of those 185 were traffic stops. He reviewed the arrest stats, including 24 misdemeanor arrests and 11 felony.

Public Works Director, Robert Pena Jr. addressed the Mayor and Council. He explained they have been very busy, they have completed tasks that have been on their board for years. Council asked for an update on North Pima, he explained that we are waiting on the engineer for the updated design on the ADA handicap ramps that we had to be redone.

Assistant Fire Chief of RVFM, Robert Pena III addressed the Mayor and Council. He updated on recent activity of the department. With the passing of the Timber Mesa Firefighters we have assisted with honor watch, processions, funeral support, and had our type one engine assisting with shifts. He reminded everyone that October is fire prevention month therefore, they have been visiting the schools. They met with students in grades preschool through fifth grade. It was about 650 students. He updated on the open house they hosted and that they have applied for a fire house subs grant for radios. Lastly, he updated on the health fair at the hospital. Council

asked if he had an update on the new fire stations. He explained it is very close, They are installing cabinets, doors, painting, and finishing the flooring and electrical. Eagar public works is finishing pouring the concrete pads.

**6. CONSENT ITEMS:**

**Minutes:**

ACTION: Motioned by Councilor Doug Henderson, seconded by Vice Mayor Richard Davis to approve consent items 6a, 6b, 6c, and 6d as presented.

DISCUSSION: None

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

**7. PRESENTATION: NAVOPACHE ELECTRIC COOPERATIVE**

**Minutes:**

PRESENTATION: Sam Lambert with Navopache Electric Cooperatives energy services presented to the Mayor and Council. The presentation included information on a free energy audit, free ETS heater evaluation, and free LED light bulbs. He explained the current rebates for home and commercial buildings. Navopache Electric is also promoting the NACOG home winterization assistance program. Mr. Lambert updated on the preferred solar installation program and where to find the information for it. He passed out flyers and invited the community to lunch tomorrow.

**8. PRESENTATION: BETTER WORLD BARBECUE**

**Minutes:**

PRESENTATION: Mike Nuttall with Better World Barbeque presented on this years event. They had 48 teams sign up, but only 33 were able to make it. Of those teams, 26 cooked for people's choice. They cooked over 800 racks of ribs. He updated that they have been able to give \$14,000 to charities this year. In total, since starting their non-profit, they have been able to give \$100,000. He has spoken with Interim Chief Sharp about whether the Police Department is in need of anything. The teams turned in receipts from the shop local raffle; they spent about \$11,000 in our community. He discussed the growing pains they are feeling with the size of the trailers that the teams are now bringing. They did not do vendors this year to have more space, and people requested that vendors come back. He wants to work with the Town of Springerville on how to address this moving forward. Lastly, this year, they were able to use some of the funds for a family that could not afford funeral expenses and a young lady who needed help getting water and electricity turned on.

**NEW BUSINESS**

**9. DISPATCH SERVICES IGA:**

**Minutes:**

ACTION: Motioned by Vice Mayor Richard Davis, seconded by Councilor Doug Henderson to approve the intergovernmental dispatch agreement between the Town of Springerville and the City of Show Low as presented.

DISCUSSION: None

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

**10. ARIZONA COORDINATE REFERENCE SYSTEM IGA:**

**Minutes:**

DISCUSSION: Councilor Henderson explained that the discussion for this started in 2024 with moving the equipment from the town hall to the airport. These discussions were also originally with the AZ State Land Department; however, control over the systems was moved to the AZ Department of Water Resources and that is now who the agreement will need to be with. They have also decided they do not have the budget to move the equipment and would like to keep it where it is at this time.

ACTION: Motioned by Councilor Barry Williams, seconded by Vice Mayor Richard Davis to approve the intergovernmental agreement with the Arizona Department of Water Resources to facilitate maintenance of the continuously operating reference station.

**Vote results:**

Ayes: 5 / Nays: 0 / Abstains: 0

**11. ADJOURNMENT:**

**Minutes:**

Meeting is adjourned at 6:26 p.m.

\_\_\_\_\_  
Shelly Reidhead, Mayor

ATTEST:

\_\_\_\_\_  
Kelsi Miller, Town Clerk

I hereby certify that the foregoing is a true and copy of the minutes of the Springerville Town Council in a Regular Council Meeting on \_\_\_\_\_. I further certify that the meeting was duly called and a quorum was present.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_. Kelsi Miller, Town Clerk

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at [kmiller@springervilleaz.gov](mailto:kmiller@springervilleaz.gov) to be read or summarized during the call to the public. All comments must be submitted by 12:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

**TOWN OF SPRINGERVILLE  
MEMORANDUM**

**TO: Springerville Town Council**  
**FROM: Stormy Palmer, Zoning Administrator**  
**DATE: November 12, 2025**  
**SUBJECT: Planning & Zoning Commission Appointment**

**SUGGESTED MOTION:**

I move we **reappoint** Anthony Contreras to the Planning & Zoning Commission for the term ending **December 31, 2028**.

Or I move we **do not reappoint** Anthony Contreras to the Planning & Zoning Commission

Or I move we table this item

**STAFF REPORT**

Mr. Contreras was appointed to the Planning and Zoning Commission in August 2024, he was appointed to complete the term of a Commissioner who had resigned. Mr. Contreras has stated that he would like to be reappointed to the Commission for another term. He has attended all meetings, and it has been an advantage having him on the Commission.

The reappointment of Mr. Contreras will ensure that the Planning and Zoning Commission retains a quorum while working toward filling the other two vacancies.

**ATTACHMENTS**

None



## DATA ACCESS / EXCHANGE AGREEMENT

**ADOT File No:** 25-0011386-I

**Date:** November 12, 2025

**Name of Agency:** Town of Springerville

**Doing Business As:** Round Valley Police Department

**Business Address:** 418 E. Main Street  
Springerville, AZ 85938

**Mailing Address:** Same as above

**Telephone Number:** 928.333.4240

**Round Valley Police Department** (AGENCY) hereby requests authorization for connectivity to the Arizona Department of Transportation's (ADOT or State) (check all that apply):

- ☒ CRIS Database to submit electronic crash records.
- ☐ CRIS Database to access and retrieve crash data.
- ☒ ACIS to query, analyze and retrieve crash data.

ADOT is authorized to enter into this Agreement pursuant to Arizona Revised Statutes ("A.R.S.") § 28-363.

**Round Valley Police Department** (AGENCY) is authorized to enter into this Agreement pursuant to A.R.S. § 9-240.

The AGENCY (as defined below) hereby requests authorization for connectivity to the CRIS Database and/or ACIS of the Arizona Department of Transportation. The AGENCY's specific access capabilities are set forth and further described in the attached Addendum, which shall be considered a part of this Agreement between the AGENCY and ADOT.

The AGENCY understands and agrees that it shall only access the CRIS Database and/or the ACIS in accordance with the terms and conditions set forth herein. If at any time ADOT believes the AGENCY is using such access in an unauthorized or unlawful manner, ADOT reserves the right, in its sole discretion, to immediately terminate this Agreement.

This Agreement complies with GITA Statewide Standard P740-S741, Standard 4.7.3.

### **Definitions**

"ACIS" means the Arizona Crash Information System.

“ADOT” means the Arizona Department of Transportation.

“AGENCY” means [Round Valley Police Department](#).

“Agreement” means this Data Access Exchange Agreement.

“Authorized individuals” means those persons who are employed or contracted by AGENCY to perform the activities authorized hereunder.

“Connectivity” means to make and/or maintain a computer connection with ADOT for the purpose of performing the activities authorized under this Agreement.

“CRIS” means the Crash Records Information System.

“Encrypt” means to scramble computerized information to secure data by using special algorithms for transmission or other purposes.

“Parties” means ADOT and the AGENCY, collectively.

“Party” means ADOT or the AGENCY, as the case may be.

“Personal Information” means information that identifies an individual, including without limitation an individual's name, photograph, social security number, driver license number, physical description, race, ethnic origin, sexual orientation, income, blood type, DNA code, fingerprints, marital status, religion, home address, home telephone number, education, financial matters, and medical or employment history readily identifiable to a specific individual but does not include information on vehicular accidents, driving violations, and driver's status.

“RACF” means Resource Access Control Facility, which is a software security product that protects information by controlling access to it.

“Secure location” means an area designated specifically for authorized individuals to access ADOT's database(s) and to which all unauthorized individuals shall be prohibited from entering.

“Sensitive Information” means any state information either in detail or aggregate that may be prejudicial or harmful to the state and its citizens.

### **Location of Activities**

AGENCY may conduct authorized activities only at those locations which have been pre-approved by ADOT such as their place of business that adheres to the other guidelines outlined in this Agreement. ADOT reserves the right, in its sole discretion, to disapprove of location.

**Equipment**

AGENCY shall obtain computer equipment and software that is compatible with the information systems and connectivity requirements of ADOT, and which will allow access only to the specific database(s) listed in the Addendum to this Agreement.

**Data Security**

AGENCY shall provide a secure location for all computer equipment used to access ADOT's database(s).

AGENCY shall provide access to ADOT's CRIS Database and/or ACIS only to AGENCY personnel or contractors who are authorized individuals, and to no one else. If at any time ADOT believes that an authorized individual is using such access inappropriately, ADOT reserves the right to immediately terminate that individual's database access and/or to terminate AGENCY authorization under this Agreement.

AGENCY shall comply with all ADOT policies, procedures and directives regarding security and database access, including any future amendments thereto. All subcontractors utilized to perform the activities authorized by this Agreement must abide by the same security and access requirements as AGENCY.

AGENCY must disclose and obtain ADOT approval of any existing and/or contemplated strategic alliances, partnerships, Intergovernmental Agreements or subcontracting arrangements that AGENCY has or will enter into which involve the processing and/or use of ADOT data acquired pursuant to this Agreement.

Except as required by court order of A.R.S. §§ 39-121 through 39-129, AGENCY, its officers, agents, employees, contractors and representatives shall not, without the prior written approval of ADOT, disclose, distribute, or utilize in any manner not expressly authorized under this Agreement, any personal or sensitive information which is connected or otherwise associated with or accessed pursuant to this Agreement, either during the term of this Agreement or subsequent to any termination of this Agreement.

AGENCY shall maintain all hard copy information and electronic data related to this Agreement in a secure location at all times.

**Data Privacy**

AGENCY shall not utilize its computer connections with ADOT for any purpose other than the purpose(s) specified in the Addendum to this Agreement.

**Network Security**

AGENCY understands and agrees that any and all personal or sensitive information that it stores or transmits over external or public computer networks, such as the Internet, must be encrypted.

AGENCY computers that are permanently or intermittently connected to internal computer networks must have an ADOT approved, password-based, access control system in order to access ADOT's database(s). This requirement applies to computers with direct connections to data centers, as well as AGENCY "wide area network." Regardless of the network connections, all AGENCY computers which are used to access ADOT information must employ approved, password-based, access control systems.

All in-bound connections to AGENCY computers from external networks must also be protected. All access control systems must utilize user-identifications (i.e. RACF ID's) and passwords unique to each user, as well as user-privilege restriction mechanisms. Password sharing is prohibited.

**Non-exclusivity**

This Agreement shall not preclude ADOT from entering into the same or similar Agreement with other public or private entities, including those performing identical or similar functions as AGENCY.

**Notification**

AGENCY shall assign a contact person for problem resolution and notification of procedural changes. AGENCY shall advise ADOT within two business days of any change in its designated contact person. All notices or demands upon either Party shall be in writing and an original shall be delivered electronically, in person, or sent by mail, addressed as follows:

**To ADOT at:**

ADOT Crash Records Section  
Custodian of State Crash Records  
1615 W. Jackson Street, Mail Drop 064R  
Phoenix, AZ 85007  
Fax: 602.712.3488  
[AZCrashFacts@azdot.gov](mailto:AZCrashFacts@azdot.gov)

**To AGENCY at:**

Round Valley Police Department  
ATTN: Chief of Police  
418 E. Main Street  
Springerville, AZ 85938  
928.333.4240

**Records**

The AGENCY shall maintain a log or register of all ADOT records it requests and all ADOT records it obtains by virtue of the access provided herein. The AGENCY shall retain this log or register either manually or electronically for a period of five years after the date of request and receipt of the records. All other books, papers, records, data, and accounting records relating to this Agreement ("Records") shall be maintained by AGENCY for a period of five years, or such greater or lesser time as may be required by federal or state law, rule, or the ADOT Records Retention Schedule. The Records shall be subject to inspection and audit by ADOT for five years after termination or completion of this Agreement. The Records shall be produced at the offices designated by ADOT.

It is further agreed that ownership of all records relating to this Agreement resides exclusively with ADOT, except for data retrieved pursuant to this Agreement.

**Compliance**

AGENCY shall comply with all of the terms set forth in this Agreement, together with all applicable state statutes, rules, and regulations. AGENCY shall also comply with all relevant ADOT policies, procedures and directives that ADOT provides to AGENCY throughout the course of this Agreement. All AGENCY subcontractors are held to the same compliance standards, and any failure to comply on the part of the subcontractor will be deemed a failure on the part of AGENCY.

**Non-compliance**

If AGENCY fails to comply with the terms of this Agreement, or with any applicable law, rule or regulation, ADOT reserves the right to take any remedial action that it deems necessary and appropriate, including without limitation the suspension, cancellation, revocation, or termination of this Agreement. In case of a violation of law, the Agreement shall immediately terminate.

**Amendment and Modification of Agreement**

AGENCY shall review and approve in writing any modification of the Agreement. Upon the amendment of any applicable law, rule or regulation, the Agreement shall automatically be modified to reflect such



amendment. Any modification of the Agreement shall be incorporated herein and shall be subject to all other provisions of this Agreement. AGENCY may submit a written request to ADOT if there are any changes it desires be made to the Agreement, and such a request shall be approved or denied at ADOT's sole discretion.

### **Termination**

Either Party may terminate this Agreement for convenience or cause upon 30 days prior written notice to the other Party. Upon any termination of this Agreement, AGENCY shall, at ADOT's request, remove and deliver to ADOT all electronic data stored on any electronic storage devices and shall immediately return all other data and information received in connection herewith to ADOT.

### **Waiver/Severability**

AGENCY agrees that a waiver of any provision of this Agreement shall not act as a waiver of any other provision of this Agreement. If a provision of this Agreement is for any reason declared invalid, illegal, or unenforceable, that declaration shall not affect the remainder of the provisions of the Agreement.

### **Duration**

This Agreement shall commence upon approval by the Division Director and execution by both Parties, and shall thereafter continue in effect for a term of five years, unless previously terminated or canceled as provided herein. Prior to expiration of this five year period, the Parties may mutually agree to extend the term of the Agreement for three, five-year extensions by entering into an amendment to this Agreement.

### **Liability**

To the extent permitted by Arizona law, the AGENCY shall indemnify, defend, and hold harmless the State, any of its departments, agencies, officers or employees (collectively referred to in this paragraph as the "State") from any and all claims, demands, suits, actions, proceedings, loss, cost and damages of every kind and description, including reasonable attorneys' fees and/or litigation expenses (collectively referred to in this paragraph as the "Claims"), which may be brought or made against or incurred by the State on account of loss of or damage to any property or for injuries to or death of any person, to the extent caused by, arising out of, or contributed to, by reasons of any alleged act, omission, professional error, fault, mistake, or negligence of the AGENCY, its employees, officers, directors, agents, representatives, or contractors, their employees, agents, or representatives in connection with or incident to the performance of this Agreement. The AGENCY's obligations under this paragraph shall not extend to any Claims to the extent caused by the negligence of the State, except the obligation shall apply to any negligence of the AGENCY which may be legally imputed to the State by virtue of this Agreement or the State's ownership of the databases. The AGENCY's obligations under this paragraph shall survive the termination of this Agreement.

### **Limitation of Liability**

ADOT (a) makes no warranty, express or implied, with respect to information provided under this Agreement, including but not limited to, implied warranties of merchantability and fitness for any particular use; (b) assumes no liability for any direct, indirect, or consequential damages arising from any use of any part of this Agreement; (c) assumes no liability for any errors or omissions within the Data Access Exchange. Parties hereby waive, relinquish, and release the State of Arizona and ADOT from any claim for damage or injury arising from any use of the Data Access Exchange or any information derived from it.

### **Mandatory Provisions for Arizona State Agencies**

None of the provisions of the Agreement may be waived, changed or altered except with the mutual written consent of both Parties.

Except as permitted by law and provided by this Agreement, ADOT is not authorized to indemnify the AGENCY.

The AGENCY acknowledges and will comply with Title VI of the Civil Rights Act Of 1964.

This Agreement shall be governed by and construed in accordance with Arizona laws.

This Agreement may be canceled in accordance with A.R.S. § 38-511.

This Agreement is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36. The Parties to this Agreement shall comply with Executive Order Number 2009-09, as amended by Executive Order 2023-01, issued by the Governor of the State of Arizona and incorporated in this Agreement by reference regarding "Non-Discrimination."

**Non-Availability of Funds:** Every payment obligation of ADOT under this Agreement is conditioned upon the availability of funds allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State at the end of the period for which funds are available. No liability shall accrue to the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

In the event of any controversy, which may arise out of this Agreement, the Parties agree to abide by arbitration if required by A.R.S. § 12-1518.

The Parties shall comply with the applicable requirements of A.R.S. § 41-4401.

The Parties shall certify that all contractors comply with the applicable requirements of A.R.S. §§ 35-393.01 and 35-394.

The Parties shall comply with all applicable laws, rules, regulations and ordinances, as may be amended.

**Joint Venturer** – Except as otherwise provided by law, in the performance of duties and activities under this Agreement, the Parties hereto will be acting in their individual governmental capacities and not as agents, employees, partners, joint ventures, or associates of each other. The officers, employees, agents, or subcontractors of one Party shall not be deemed or construed to be the employees or agents of the other Party. Each Party shall remain responsible for the supervision of their respective staff and students and shall maintain adequate insurance coverage as required by law.

AGENCY assigns to ADOT any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services supplied by third parties to AGENCY toward fulfillment of this Agreement.

The Parties may execute this Agreement in two or more counterparts, each of which shall be deemed an original and together which shall constitute one and the same document.

### **Certification**

On behalf of AGENCY identified below, the undersigned hereby request approval of this Agreement. The undersigned certifies that all of the information set forth herein by AGENCY is true and accurate, and that

any records or information obtained from ADOT's database(s) and system(s) pursuant to this Agreement will be used solely for the purpose(s) specified in the Addendum to this Agreement, and for no other purposes. The undersigned further certifies that the undersigned have the authority to execute this Agreement on behalf of AGENCY. The undersigned understands that the AGENCY must abide by the provisions of this Agreement if approved by the Division Director and executed by both Parties.

## **ROUND VALLEY POLICE DEPARTMENT**

Sign: \_\_\_\_\_ on \_\_\_\_\_  
 Print: \_\_\_\_\_ Date \_\_\_\_\_  
 Chief of Police

ATTEST:

Sign: \_\_\_\_\_ on \_\_\_\_\_  
 Mangum Wall Stoops & Warden PLLC Date \_\_\_\_\_  
 Town Attorneys

Sign: \_\_\_\_\_ on \_\_\_\_\_  
 Print: \_\_\_\_\_ Date \_\_\_\_\_  
 Town Clerk

Sign: \_\_\_\_\_ on \_\_\_\_\_  
 Print: \_\_\_\_\_ Date \_\_\_\_\_  
 Mayor

## **FOR ADOT USE ONLY**

Received by \_\_\_\_\_ on \_\_\_\_\_  
**DAVID PORTER** Date \_\_\_\_\_  
 AzTraCS Program Coordinator

## **AUTHORIZATION**

On behalf of the Arizona Department of Transportation, the authorization requested by [Round Valley Police Department](#) pursuant to this Agreement (including the attached Addendum) is hereby approved.

**ARIZONA DEPARTMENT OF TRANSPORTATION**  
 Infrastructure Delivery and Operations

By \_\_\_\_\_ on \_\_\_\_\_  
**AUDRA MERRICK, PE** Date \_\_\_\_\_  
 Division Director

**AGREEMENT ADDENDUM**

THIS ADDENDUM is made and entered into pursuant to A.R.S. §§28-401 et seq. and with GITA Statewide Standard P740-S741, Standard 4.7.3, as part of the foregoing Data Access / Exchange Agreement between the Arizona Department of Transportation (ADOT) and the **Round Valley Police Department** (AGENCY).

Subject to ADOT's right to terminate as set forth in this Agreement:

- I. ADOT <grants/~~does not grant~~> AGENCY authorization to access its CRIS Database via approved direct program-to-program interactions over an approved persistent connection and to thereby submit electronic crash records information contained in such databases according to the terms and conditions stated in this Agreement. Electronic crash records shall be submitted no more than once per day.
- II. ADOT <grants/~~does not grant~~> AGENCY authorization to access its CRIS Database via an approved secure gateway and with two-factor authentication to retrieve pertinent crash records data including vehicle information according to the terms and conditions stated in this Agreement.
- III. ADOT <grants/~~does not grant~~> AGENCY authorization to access its ACIS via an approved secure gateway and with user identifications and passwords unique to each user to run queries and retrieve crash data strictly for the purposes of safety analysis and in accordance with the terms and conditions stated in this Agreement. Data query and retrieval may be done on an as-needed basis.

The foregoing Agreement and Addendum are mutually agreed to:

**ROUND VALLEY POLICE DEPARTMENT****ARIZONA DEPARTMENT OF TRANSPORTATION**  
Infrastructure Delivery and Operations

By \_\_\_\_\_ on \_\_\_\_\_  
Print: \_\_\_\_\_ Date \_\_\_\_\_  
Chief of Police

By \_\_\_\_\_ on \_\_\_\_\_  
**AUDRA MERRICK, PE** Date \_\_\_\_\_  
Division Director

ATTEST:

Sign: \_\_\_\_\_ on \_\_\_\_\_  
Mangum Wall Stoops & Warden PLLC Date \_\_\_\_\_  
Town Attorneys

By \_\_\_\_\_ on \_\_\_\_\_  
Print: \_\_\_\_\_ Date \_\_\_\_\_  
Town Clerk

By \_\_\_\_\_ on \_\_\_\_\_  
Print: \_\_\_\_\_ Date \_\_\_\_\_  
Mayor

## TOWN OF SPRINGERVILLE MEMORANDUM

<b>Date:</b> November 12, 2025 <b>To:</b> Springerville Town Council <b>Subject:</b> ADOT Data Access Exchange Agreement
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**Staff Report:** Interim Chief, Captain Sharp will present this item. The Town's attorney has reviewed and approved to form.

**Suggested Action:** Approve the proposed agreement as presented.



## **TOWN OF SPRINGERVILLE MEMORANDUM**

**Date:** October 12, 2025  
**To:** Springerville Town Council  
**From:** Ted Soltis, Interim Town Manager  
**Subject:** Mayor's resignation: Vice Mayor appointment. Filling the vacancy.

### **Staff Report:**

Per Town Code 2.08.020 - Vice Mayor. "The vice-mayor shall perform the duties of the mayor during his or her absence or disability." Therefore, Vice Mayor Richard Davis is automatically the Acting Mayor.

Per Town Code 2.08.020 - Vice Mayor. "The common council shall designate one of its members as vice mayor. Therefore, now that Richard Davis is Acting Mayor, Council should appoint a member as vice mayor.

Per Town Code 2.04.040 - Vacancies in council. "The common council shall fill by appointment for the unexpired term any vacancy that may occur for whatever reason."

Customarily, the vacancy is advertised with interested individuals submitting a "letter of interest". Council then selects an individual from the applicants via an interview process.

### **Suggested Actions:**

Appoint a council member as vice mayor.

Direct the Interim Town Manager to advertise for individuals who are interested in applying for the position of council member to serve until the next regularly scheduled election.

## TOWN OF SPRINGERVILLE MEMORANDUM

<b>Date:</b>	November 12, 2025
<b>To:</b>	Springerville Town Council
<b>From:</b>	Ted Soltis, Interim Town Manager
<b>Subject:</b>	Ordinance 2025-001 Amending the Town Code 2.08.040 "Mayor" "Powers and Duties"

**Staff Report:** This ordinance has been reviewed as to form by the Town's attorney. Since this is the 1<sup>st</sup> Reading there will be no discussion.

**Suggested Action:** You can read the title only or preferably read through Section 1.



**ORDINANCE 2025-010**

**AN ORDINANCE OF THE TOWN OF SPRINGERVILLE, APACHE COUNTY ARIZONA,  
AMENDING THE TOWN CODE 2.08.040 "MAYOR" "POWERS AND DUTIES"**

**WHEREAS**, the Town of Springerville desires to honor the principle of the separation of powers;  
and

**WHEREAS**, it is in the best interest of the Town to amend the Town Code, 2.08.040 Powers  
and duties to safeguard a system of checks and balances.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL OF THE  
TOWN OF SPRINGERVILLE AS FOLLOWS:**

**Section 1:** That Title 2, Chapter 2.08, Section 2.08.040 is amended as follows:

2.08.040 Powers and duties.

Strike the following: "~~C. He or she shall enforce the provisions of this code.~~"

Re-letter existing "D" to "C"; existing "E" to "D"; and existing "F" to "E".

**Section 2:** Providing for Repeal of Conflicting Ordinances. All ordinances and parts of ordinances  
in conflict with the provisions of this Ordinance or any part of the Code adopted herein by  
reference, are hereby repealed.

**Section 3:** Effective Date. This ordinance shall be effective thirty (30) days after its passage  
and adoption.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Springerville, Arizona,  
this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Kelsi Miller, Town Clerk

\_\_\_\_\_  
Town Attorney  
Mangum, Wall, Stoops & Warden PLLC

I, Kelsi Miller, Town Clerk, do hereby certify that a true and correct copy of the Ordinance 2025-  
010 adopted by the common council of the Town of Springerville, Arizona, on the \_\_\_\_\_ day of  
\_\_\_\_\_ 2025, was posted in three places on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Kelsi Miller, Town Clerk

## Chapter 2.08 - MAYOR

### Sections:

#### 2.08.010 - Election and term.

- A. Direct Election of the Mayor. Beginning with the election to be held on March 10, 1998, the mayor of the town shall be directly elected by the qualified electors of the town.
- B. Term of Office. The term of office of the mayor shall be four years.

(Ord. 2004-005 § 1; Ord. 110 §§ 1, 2, 1995)

#### 2.08.020 - Vice-mayor.

The common council shall designate one of its members as vice-mayor, who shall serve at the pleasure of the common council. The vice-mayor shall perform the duties of the mayor during his or her absence or disability.

(Ord. 2004-005 § 2; prior code § 2-2-2)

#### 2.08.030 - Acting mayor.

In the absence or disability of both the mayor and vice-mayor, the common council may designate another of its members to serve as acting mayor who shall have all the powers, duties and responsibilities of the mayor during such absence or disability.

(Ord. 2004-005 § 3; prior code § 2-2-3)

#### 2.08.040 - Powers and duties.

The powers and duties of the mayor shall include the following:

- A. He or she shall be the chief executive officer of the town.
- B. He or she shall be the chair of the common council and preside over its meetings. He or she may make and second motions and shall have a voice and vote in all its proceedings.
- C. He or she shall enforce the provisions of this code.
- D. He or she shall execute and authenticate by his or her signature such instruments as the common council, or any statutes, ordinances, or this code shall require.
- E. He or she shall make such recommendations and suggestions to the common council as he or she may consider proper.
- F.



He or she shall perform such other duties required by state statute and this code as well as those duties required as chief executive officer of the town.

(Ord. 2004-005 § 4; Ord. 123 § 2 (part), 1998; prior code § 2-2-4)

#### 2.08.050 - Absence of mayor.

The mayor shall not absent himself or herself from the town for a greater period than fifteen (15) days without the consent of the common council.

(Ord. 2004-005 § 5; prior code § 2-2-5)

#### 2.08.060 - Failure to sign documents.

If the mayor refuses or fails to sign any ordinance, resolution, contract, warrant, demand or other document or instrument requiring his or her signature for five days consecutively, then a majority of the members of the council may, at any regular or special meeting, authorize the vice-mayor, or in his or her absence, an acting mayor to sign such ordinance, resolution, contract, warrant, demand or other document or instrument which when so signed shall have the same force and effect as if signed by the mayor.

(Ord. 2004-005 § 6; prior code § 2-2-6)