



TOWN COUNCIL REGULAR MEETING

Minutes

Wednesday, July 19, 2023 at 6:00 pm

**Springerville Town Council Chambers - 418 E. Main St. Springerville, AZ
85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

TOWN COUNCIL MEETING: 6:00 P.M.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

Minutes:

Mayor Reidhead called the meeting to order at 6:00 p.m. Slade Morgan led the pledge of allegiance.

2. INVOCATION:

Minutes:

Bob Falquez, the Pastor of the Community Presbyterian Church offered the invocation.

3. ROLL CALL:

Minutes:

Present: Shelly Reidhead, Mayor; Richard Davis, Vice-Mayor; Douglas Henderson, Councilor; Donald Scott, Councilor; Florencio Lozoya, Councilor
Staff: Town Manager Tim Rasmussen, Town Clerk Kelsi Miller, Town Attorney Brandon Kavanagh (telephonically), Public Works Director Steve Christensen, Public Works Robert Pena

4. PUBLIC PARTICIPATION:

Minutes:

Terry Shove addressed the Mayor and Council. She encouraged them and the community to purchase tickets for the Ultimate White Mountain Raffle that benefits the Chamber of Commerce

and the Boys and Girls Club. There is only a month left until the raffle. She next reported the Boys and Girls Club have acquired a building, the former Pack Shack has been donated to them. School starts on August 8th. The district has 8 new teachers this year. Most teaching positions have been filled; they are still hiring aides. The school is continuously growing in enrollments. Annette Garcia and David DiMeno with the Come Back Ranch Animal Sanctuary addressed the Mayor and Council. They gave an overview of what the Come Back Ranch in Eagar does. They are providing horse therapy to local veterans. They rescue horses that people either can't keep or are going to slaughter. These horses are rehabilitated and used for veterans' therapy or the youth programs. The youth programs help those going through troubled times or just wanting to join the pony club. They passed out a brochure to Council with additional information.

Rich King of Nutrioso addressed the Mayor and Council. He explained he is running for a State Representative seat. He explained he does not know what the current representatives are doing for us, and he feels they aren't doing enough. He is running to be a voice for our community. He explained he travels for work and sees that our areas needs are not being fulfilled. He wants anyone with concerns about the area to reach out to him.

Monica Bohning addressed the Mayor and Council. She referenced Resolution 2023-R007 that is being considered this evening. She thanked them for taking a proactive stance and expressed her support for the Resolution and urges they push it forward to an Ordinance. Jim Tieman

addressed the Mayor and Council. He explained he is a volunteer with the Police Department. They plan to show a presence as kids go back to school. He also offered support for Resolution 2023-R007 being considered tonight. He expressed he is happy to see this and hopes Eagar does something similar.

5. COUNCIL, MANAGER AND STAFF REPORTS:

a. Mayor & Council Reports: Summary Updates on committee meetings.

Minutes:

Councilor Henderson reported that he attended a PSPRS Local Board Meeting. During this meeting they approved the new hire of Officer Maly and appointed Amy Sloane as the Local Board Secretary. Mayor Reidhead updated that the grant for broadband is still waiting a state signature. Vice-Mayor Davis commented that we had a great fourth of July including the firework show. He thanked the town and staff for supporting it. Councilor Scott reported on his meeting with Real AZ. They are working on a website to promote economic development to both Navajo and Apache County.

b. Manager Tim Rasmussen: Summary Updates & presentation(s)

Minutes:

Town Manager Rasmussen reported he attended a meeting today with Eagar regarding upcoming events. Fall Fest will be held on October 7th and the Santa Clause event will be in Eagar this year. Next, he reported Maverick is moving forward and will be submitting plans. Once we receive those we will send them to the ICC for review before issuing a building permit. Tim reported on personnel, the airport manager is moving and we are actively advertising for that position. Jeff Fischer in the heritage center has resigned also, Beth Conlin has accepted the assistant director position. The police department currently has 8 active officers and a new cadet. Manager Rasmussen explained we received a lot of

positive feedback on the Fourth of July. He read a letter of support on our Fireworks show. We also had 82 floats in our parade this year. Lastly, he explained we are looking at buying new holiday banners and would like Councils feedback.

c. Staff Reports: Summary Updates

Minutes:

Steve Christenson, Director of Public Works reported he is working towards getting the sewer project back up and going again.

6. PRESENTATION ROUND VALLEY UNIFIED SCHOOL DISTRICT: BOND

Minutes:

Slade Morgan the Superintendent of the School and Cass Pond (via Zoom) addressed the Mayor and Council. He explained the state provides opportunities for schools to go out for bonds for capital improvement projects. The Round Valley Unified School District will be proposing a bond to voters for the November 7, 2023, all mail-in election. They will be asking for a \$15 million bond to be paid back in 20 years. They are proposing \$8 million in 2024 and \$7 million in 2027. He gave the history of the former bonds that were from 2008 and 2009. Those bonds were paid off 5 years early. They further explained the capital improvement projects they would be using the funds for; providing building renovations and repairs to all school buildings, providing technology, furniture, and equipment, purchasing additional school busses, upgrading athletic facilities, and improving school grounds and parking lots. They further explained this would affect taxpayers almost as a continuation of the old bonds. The amount would be \$.3739 per \$100 of assessed value meaning \$37.39 per \$100,000 market value. Councilor Henderson asked how they were able to pay off the former bonds early, they said they amortized the remainder of them five years ago and paid off those big chunks each year, around \$700-\$800 thousand a year. The Councilor questioned if they were able to pay that bond off so quickly, if they need another one, or if they could use that money to get some CIP's done. Council asked who would be paying for the election, and Mr. Pond said the school district would be. They discussed that it will actually be on assessed values, not market values so it won't fluctuate. He put it in perspective with market value to make it easier for people to understand how it will affect them.

7. PRESENTATION BY THE SPRINGVILLE EAGAR REGIONAL CHAMBER OF COMMERCE: TOURISM

Minutes:

Tony Contreras, the President of the Springerville Eagar Chamber of Commerce addressed the Mayor and Council. He explained the issues the community is facing. He read the Chamber of Commerce's mission statement. Becky Christensen explained the chamber has been our Designated Marketing Organization for the past two years. This allows them additional resources for marketing in the area. She explained the different magazines, advertisements, and billboards they were able to get our area in with these efforts. She gave the history of the chamber. Hazel Wolf next addressed the Council. She explained what the White Mountain Dinosaur Exploration Center was and the history of it. She explained they work with the U of A extension office and other organizations. They do not sell the fossils. She briefed on TEP and the funds they have available for communities that will be affected by the closure of the power plant. She further

explained they are asking the Town to move the Town Hall offices and allowing them to use that space to expand the museum and have an emergency operations center.

8. CONSENT ITEMS:

Minutes:

ACTION: Motioned by Vice-Mayor Richard Davis, seconded by Councilor Donald Scott to approve consent items 8a, 8b, and 8c as presented.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

- a. Consider approval of the June 21, 2023 Regular Council Meeting Minutes.
- b. Consider approval of the June 21, 2023 Council Work Session Meeting Minutes.
- c. Consider ratification and approval of the accounts payable register June 22, 2023 through July 10, 2023.

9. PUBLIC HEARING:

Minutes:

FIRST ACTION: Motioned by Vice-Mayor Richard Davis, seconded by Councilor Donald Scott to enter into a public hearing to take public and Council comments on the Fiscal Year 23/24 budget and the liquor license ownership from The Averys to The Gateway.

Vote results: Ayes: 5 / Nays: 0

COMMENTS/DISCUSSION: Danielle Hummel commented to remind Council to budget for the Springerville Park improvements.

SECOND ACTION: Motioned by Vice-Mayor Richard Davis, seconded by Councilor Donald Scott to exit the Public Hearing and enter back into Regular Session at 7:03 pm. Vote results: Ayes: 5 / Nays: 0

- a. FISCAL YEAR 23/24 BUDGET:
- b. LIQUOR LICENSE TRANSFER:

OLD BUSINESS

10. SECOND READING ORDINANCE 2023-002: ORDER OF BUSINESS

Minutes:

Mayor Reidhead completed the second reading of Ordinance 2023-002 out loud and into the record.

11. ACTION ORDINANCE 2023-002: ORDER OF BUSINESS

Minutes:

ACTION: Motioned by Councilor Donald Scott, seconded by Vice-Mayor Richard Davis to adopt Ordinance 2023-002 AN ORDINANCE OF THE TOWN OF SPRINGERVILLE, APACHE COUNTY ARIZONA, AMENDING TITLE 2 "ADMINISTRATION AND PERSONNEL", CHAPTER 2.04 "TOWN COUNCIL", SECTION 2.04.130 "ORDER OF BUSINESS" OF THE SPRINGERVILLE MUNICIPAL CODE AND DESIGNATING AN EFFECTIVE DATE.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

12. SPRINGERVILLE-EAGAR CHAMBER OF COMMERCE:

Minutes:

ACTION: Motioned by Councilor Douglas Henderson, seconded by Vice-Mayor Richard Davis to not participate in the Chamber Board.

DISCUSSION: Councilor Henderson expressed that Manager Rasmussen has too much on his plate right now. Mayor Reidhead agreed, this can be visited at another time if need be.

Vote results:

Ayes: 5 / Nays: 0

NEW BUSINESS

13. LIQUOR LICENSE TRANSFER:

Minutes:

ACTION: Motioned by Councilor Douglas Henderson, seconded by Vice-Mayor Richard Davis to approve the liquor license application for The Gateway from Bar A LLC (The Averys).

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

14. FISCAL YEAR 23/24 FINAL BUDGET:

Minutes:

ACTION: Motioned by Vice-Mayor Richard Davis, seconded by Councilor Douglas Henderson to adopt the Town of Springerville's final 2023/2024 budget.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

15. TOURISM TAX REQUEST:

a. Buses by the Lake:

Minutes:

ACTION: Motioned by Councilor Douglas Henderson, seconded by Councilor Donald Scott to approve the Tourism Tax Fund request for the Buses by the Lake event in the amount of \$750.00

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

16. PROFESSIONAL SERVICES AGREEMENT: ARMSTRONG

Minutes:

ACTION: Motioned by Vice-Mayor Richard Davis, seconded by Councilor Douglas Henderson to approve the professional services agreement with Armstrong Consultants, Inc. to provide consultation services to the Springerville Municipal Airport.

DISCUSSION: Manager Rasmussen explained we went out for a request for qualifications for the airport engineers, as required by the FAA. A review panel reviewed the responses and ranked them. Armstrong was chosen.

Vote results:

Ayes: 5 / Nays: 0

17. SPRINGERVILLE WEBSITE AWARD: GOVBUILT

Minutes:

ACTION: Motioned by Councilor Donald Scott, seconded by Councilor Douglas Henderson to award the RFQ for the website redesign, hosting, and maintenance to GovBuilt for an amount not to exceed \$10,000 for implementation and an amount not to exceed \$3,750 for annual hosting and support and authorize the Town Manager to negotiate a contract.

DISCUSSION: Manager Rasmussen explained we went out for an RFQ for the rebuild, maintenance, and hosting of our website. We had 20 responses. Of those we recommend GovBuilt. They have more municipal experience than private, can interface with our GIS, and create programs with built-in capacities similar to the former see click fix software.

Vote results:

Ayes: 5 / Nays: 0

18. RESOLUTION 2023-R007:

Minutes:

ACTION: Motioned by Vice-Mayor Richard Davis, seconded by Councilor Douglas Henderson to adopt Resolution 2023-R007.

Vice-Mayor Davis read the Resolution out loud and into the record.

DISCUSSION: None

Vote results:

Ayes: 5 / Nays: 0

19. DRUG AND ALOCHOL POLICY:

Minutes:

ACTION: Motioned by Vice-Mayor Richard Davis, seconded by Councilor Donald Scott to adopt the proposed drug and alcohol policy.

DISCUSSION: Manager Rasmussen explained the current drug and alcohol policy for the Town is from 1993. The Town is in need of an update, especially since the passing of Proposition 207.

Vote results:

Ayes: 5 / Nays: 0

20. ETHICS POLICY UPDATE:

Minutes:

Vice-Mayor Richard Davis declared a conflict of interest and recused himself from this agenda item.

ACTION: Motioned by Councilor Douglas Henderson, seconded by Councilor Donald Scott to adopt the revised ethics policy for Elected/Appointed Councilmembers and Board/Commission Members.

DISCUSSION: Manager Rasmussen and Town Attorney Kavanagh explained that the ethics policy was recently reviewed. It was found that there is some language in it that needs to be addressed. Firstly, the policy references a Town Charter and personal rules, which we do not have. Secondly, the Springerville employee manual already addresses nepotism. He compared the ethics policy to the handbook, which did not line up. He read the employee manual regarding nepotism. There is no reason to repeat the language in the ethics policy to line up to the employee manual. When you do this you increase the chances of future updates not getting updated in both and having contradicting language again. We are proposing to delete the language in the ethics policy and have the employee manual be the policy for nepotism.

Vote results:

Ayes: 4 / Nays: 0

21. ADJOURNMENT:

Minutes:

Motioned by Vice-Mayor Richard Davis, seconded by Councilor Donald Scott to adjourn the meeting.

DISCUSSION: None **Vote results:** Ayes: 5 / Nays: 0

Shelly Reidhead, Mayor

ATTEST:

Kelsi Miller, Town Clerk

I hereby certify that the foregoing is a true and copy of the minutes of the Springerville Town Council in a Regular Meeting on _____. I further certify that the meeting was duly called and a quorum was present.

Dated this _____ day of _____, 2023

_____. Kelsi Miller, Town Clerk

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at kmiller@springervilleaz.gov to be read or summarized during the call to the public. All comments must be submitted by 12:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

08/07/2023, adopted on 08/16/2023