

TOWN OF SPRINGERVILLE

MANUFACTURED HOME/FBB INSTALLATION APPLICATION

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

SITE ADDRESS:		
PARCEL #:	ZONING CLASSIFICATION:	
OWNER NAME:		OWNER PHONE #:
OWNER MAILING ADDRESS (INCLUDE CITY, STATE, ZIP CODE):		
OWNER EMAIL ADDRESS:		
UNIT MANUFACTURER:	SIZE:	DIMENSIONS:
DATE OF MANUFACTURE:	SERIAL NUMBER:	
DEALER NAME:		
CONTACT NAME:	DEALER LICENSE #:	
DEALER MAILING ADDRESS:	PHONE #:	
CITY, STATE, ZIP CODE:	EMAIL:	
UNIT INSTALLER:		
CONTACT NAME:	LICENSE #:	
MARK ANY/ALL THAT APPLY: FOUNDATION ____ WATER ____ SEWER/SEPTIC ____ GAS ____ ELECTRIC ____ OTHER ____		
INSTALLER MAILING ADDRESS:	PHONE #:	
CITY, STATE, ZIP CODE:	EMAIL:	
ACCESSORY INSTALLER:		
CONTACT NAME:	LICENSE #:	
MARK ANY/ALL THAT APPLY: AWNING ____ SKIRTING ____ STEM WALL ____ PORCH/DECK/STEPS ____ HVAC ____ OTHER ____		
MAILING ADDRESS:	PHONE #:	
CITY, STATE, ZIP CODE:	EMAIL ADDRESS:	
TO ADD ADDITIONAL INSTALLERS AND/OR CONTRACTORS USE SUBCONTRACTOR SUPPLEMENT FORM NEXT PAGE		

TOWN OF SPRINGERVILLE

SUBCONTRACTOR SUPPLEMENT FORM

PLEASE LIST ALL LICENSED SUBCONTRACTORS ASSOCIATED WITH THE INSTALLATION/ACCESSORY STRUCTURES OF THE MANUFACTURED HOME/FACTORY BUILT BUILDING.

SITE ADDRESS:	
CONTRACTOR:	
CONTACT NAME:	LICENSE #:
MARK ANY/ALL THAT APPLY: ELECTRIC _____ PLUMBING _____ GAS _____ HVAC _____ ACCESSORY STRUCTURE _____	
CONTRACTOR MAILING ADDRESS:	PHONE #:
CITY, STATE, ZIP CODE:	EMAIL:
CONTRACTOR:	
CONTACT NAME:	LICENSE #:
MARK ANY/ALL THAT APPLY: ELECTRIC _____ PLUMBING _____ GAS _____ HVAC _____ ACCESSORY STRUCTURE _____	
CONTRACTOR MAILING ADDRESS:	PHONE #
CITY, STATE, ZIP CODE:	EMAIL:
CONTRACTOR:	
CONTACT NAME:	LICENSE #:
MARK ANY/ALL THAT APPLY: ELECTRIC _____ PLUMBING _____ GAS _____ HVAC _____ ACCESSORY STRUCTURE _____	
CONTRACTOR MAILING ADDRESS:	PHONE #:
CITY, STATE, ZIP CODE:	EMAIL:

TOWN OF SPRINGERVILLE

MANUFACTURED HOME/FBB INFORMATION

REQUIREMENTS:

- **SITE PLAN:** SHOWING THE LOCATION OF THE PROPOSED BUILDING; ANY EXISTING BUILDINGS OR STRUCTURES INCLUDING FENCES; SETBACKS; PROPERTY LINES; LOCATIONS OF EXISTING AND PROPOSED UTILITIES; LOCATIONS OF EXISTING AND PROPOSED LANDSCAPING; LOCATIONS OF EXISTING AND PROPOSED DRIVEWAYS OFF-STREET PARKING AREAS.
- **FOUNDATION PLAN:** LAYOUT OF THE FOUNDATION, INCLUDING FOOTING DETAILS.
- **FLOOR PLAN**
- **PIER PLACEMENT/STABILIZATION LAYOUT:** SHOWING LOCATIONS OF PIERS OR JACKS AS WELL AS INFORMATION ON LOGITUDINAL ARMS
- **ADDITIONAL REQUIREMENTS:** IF TOWN WASTEWATER SERVICES ARE UNAVAILABLE, PLEASE PROVIDE SEPTIC INFORMATION AND APPROVED PERMITS

REMINDERS:

- ALL COMMERCIAL APPLICATIONS AND SOME RESIDENTIAL APPLICATIONS WILL BE FORWARDED TO THE FIRE DEPARTMENT FOR A REVIEW OF EXISTING FIRE CODES.
- THE TOWN DOES NOT ENFORCE DEED RESTRICTIONS; HOWEVER, WE RECOMMEND THAT YOU REVIEW ANY DEED RESTRICTIONS PRIOR TO BEGINNING A NEW BUILDING PROJECT. IT IS YOUR RESPONSIBILITY TO VERIFY IF THERE ARE ANY ADDITIONAL REQUIREMENTS, OR BUILDING REGULATIONS FOR YOUR PARTICULAR PROPERTY THAT YOU SHOULD BE AWARE OF.

REVIEW PROCEDURE:

THE ZONING ADMINISTRATOR SHALL HAVE TEN (10) WORKING DAYS FROM SUBMISSION OF THE PLAN OR APPLICATION TO REVIEW AND APPROVE, CONDITIONALLY APPROVE, OR DENY SAID PLAN OR APPLICATION BASED ON ITS COMPLIANCE WITH ALL ORDINANCES AND MASTER PLANS OF THE TOWN, AND TO NOTIFY THE DECISION EITHER VERBALLY OR IN WRITING.

EXPIRATION:

SIX MONTHS FROM THE DATE OF APPROVAL.

INSPECTIONS:

PLEASE CALL A MINIMUM OF TWENTY-FOUR (24) HOURS IN ADVANCE TO SCHEDULE YOUR INSPECTION.

A LIST OF ALL REQUIRED INSPECTIONS FOR YOUR PROJECT WILL BE PROVIDED UPON REQUEST.

TOWN OF SPRINGERVILLE

BUILDING HEALTH AND SAFETY

THE TOWN OF SPRINGERVILLE HAS ADOPTED THE 2015 EDITION OF THE INTERNATIONAL RESIDENTIAL BUILDING CODE, INTERNATIONAL BUILDING CODE, INTERNATIONAL FIRE CODE, INTERNATIONAL MECHANICAL CODE, INTERNATIONAL PLUMBING CODE, INTERNATIONAL GREEN BUILDING CODE, AND THE 2014 NATIONAL ELECTRICAL CODE.

CLIMATE AND GEOGRAPHIC DESIGN FOR SPRINGERVILLE, AZ

- **ELEVATION:** 7,000 FT
- **WEATHERING:** MODERATE
- **TERMITE:** NONE TO SLIGHT
- **WINTER DESIGN TEMP:** 4 DEGREES
- **ICE BARRIER UNDERLAYMENT REQUIRED:** NO
- **FLOOD HAZARDS:** THE NFIP AS ADOPTED BY THE TOWN COUNCIL OF SPRINGERVILLE AND ADMINISTERED BY THE APACHE COUNTY ENGINEER
- **AIR FREEZING INDEX:** 1500
- **MEAN ANNUAL TEMP:** 56 DEGREES
- **WIND DESIGN:** SPEED: 90 MPH WITH 25 MPH SECONDARY GUSTS
- **EXPOSURE "B" TOPOGRAPHIC EFFECTS :** YES
- **BALCONIES (EXTERIOR) AND DECKS:** 40 PPSF
- **SEISMIC DESIGN CATEGORY:** B
- **FROST LINE DEPTH:** 18" BELOW FINISH GRADE (I.E., FOOTINGS, PLUMBING PIPES, AND TRENCHING)

SNOW LOADS

REQUIRED ROOF SNOW LOAD: 32 PPSF (4/12 PITCH AND HIGHER)

REQUIRED GROUND SNOW LOAD: 34 PPSF

REQUIRED ROOF SNOW LOAD: 34 PPSF (UNDER 4/12 PITCH)

REQUIRED GROUND SNOW LOAD: 36 PPSF

TOWN OF SPRINGERVILLE

PERMITS REQUIRED

AN APPLICATION RESULTING IN A BUILDING PERMIT AND INSPECTIONS IS REQUIRED FOR MOST RESIDENTIAL PROJECTS. FOR EXAMPLE, ANYTHING HAVING TO DO WITH STRUCTURAL, ELECTRICAL, PLUMBING OR FOUNDATIONS. A LICENSED GENERAL CONTRACTOR MAY HAVE TO OVERSEE THE PROJECT, AND ADDITIONAL SUBCONTRACTORS MAY BE REQUIRED FOR ELECTRICAL, PLUMBING, OR HVAC INSTALLATIONS.

IT IS THE HOMEOWNER/PROPERTY OWNER'S RESPONSIBILITY TO PROVIDE ACCEPTABLE PLANS OR INFORMATION TO OBTAIN A BUILDING PERMIT FOR:

- ALL NEW RESIDENTIAL BUILDINGS
- ELECTRICAL RECONNECTIONS, SERVICE INCREASES, PANEL REPLACEMENT OR REPAIR
- ALL PLUMBING
- WATER HEATER INSTALLATION (INCLUDING REPLACEMENTS)
- GAS LINE PRESSURE TESTS (NEW OR REPLACEMENT LINES)
- FURNACES, HEAT PUMPS, AIR CONDITIONERS OR EVAPORATIVE COOLERS (NEW ONLY). NOTE: LOAD AND SIZING CALCULATIONS ARE REQUIRED FOR NEW **AND** REPLACEMENT HVAC EQUIPMENT.
- ALL RESIDENTIAL WALLS OR FENCES MUST HAVE A SITE PLAN REVIEW FOR ZONING COMPLIANCE. ADDITIONALLY, WALLS AND FENCES OVER 6 FEET TALL REQUIRE A BUILDING PERMIT WITH A STRUCTURAL ENGINEERED DESIGN.
- METAL, AND SOME PRE-ASSEMBLED BUILDINGS, REQUIRE STAMPED ENGINEERED PLANS
- DETACHED ACCESSORY STRUCTURES OVER 200 SQUARE FEET
- PORCHES, ADDITIONS, OR GARAGES
- REMODELING OF EXISTING STRUCTURES THAT INCLUDE PLUMBING, ELECTRICAL, FOUNDATION, OR STRUCTURAL CHANGES
- DEMOLITION OF EXISTING STRUCTURES

THE PLANNING AND ZONING DEPARTMENT WILL REVIEW PLANS OR APPLICATION SUBMITTED BY THE CUSTOMER, BUT WE CANNOT DESIGN THE PLANS FOR YOU. IF YOU NEED HELP IN DESIGNING A PLAN, YOU WILL NEED TO CONTACT A DESIGN PROFESSIONAL. PLEASE NOTE ALL PLANS SUBMITTED WILL NEED TO CONFORM TO THE CURRENT TOWN BUILDING CODE. FOR PROPERTY DEVELOPMENT STANDARDS, PLEASE CONTACT THE PLANNING AND ZONING DEPARTMENT.

RENTAL UNITS ARE CONSIDERED COMMERCIAL PROPERTY AND ALL COMMERCIAL PERMITS WILL REQUIRE A COMMERCIAL LICENSED CONTRACTOR.

WORK THAT HAS ALREADY BEEN COMPLETED WITHOUT A PERMIT:

IT IS POSSIBLE TO OBTAIN A PERMIT FOR WORK THAT HAS ALREADY OCCURRED, HOWEVER THE SAME REQUIRES WILL APPLY AS ABOVE. DEPENDING ON CIRCUMSTANCES, ACCORDING TO TOWN CODE, YOU MAY ALSO BE CHARGED DOUBLE THE ORIGINAL PERMITTING FEE FOR DOING THE WORK WITHOUT OBTAINING A BUILDING PERMIT FIRST.