

TOWN OF SPRINGERVILLE

RIGHT-OF-WAY PERMIT APPLICATION

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

WORK LOCATION (ADDRESS OR CROSS STREETS):	
COMPANY NAME:	COMPANY PHONE #:
COMPANY MAILING ADDRESS (INCLUDE CITY, STATE, ZIP CODE):	
CONTACT NAME:	CONTACT EMAIL:
PROJECTED START DATE: _____ PROJECTED END DATE: _____	
DESCRIPTION OF WORK:	
CONTRACTOR BUSINESS NAME:	
CONTACT NAME:	LICENSE #:
CONTRACTOR MAILING ADDRESS:	PHONE #:
CITY, STATE, ZIP CODE:	EMAIL ADDRESS:

SUBMITTAL OF THIS APPLICATION CONSTITUTES CONSENT OF THE APPLICANT IN GRANTING TOWN OF SPRINGERVILLE STAFF ACCESS TO THE SUBJECT PROPERTY DURING THE COURSE OF PROJECT REVIEW. NO FURTHER CONSENT OR NOTICE SHALL BE REQUIRED.

I HEREBY CERTIFY THAT THE INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT, AND AGREE TO ABIDE BY THE REGULATIONS OF THE TOWN OF SPRINGERVILLE AND THE STATE OF ARIZONA

APPLICANT SIGNATURE _____ DATE _____

PRINTED NAME _____

FOR OFFICE USE ONLY

RECEIVED DATE:	FORWARDED TO PUBLIC WORKS:
PROVISIONS OR CONDITIONS: YES _____ NO _____	
DESCRIPTION OF PROVISIONS (ADDITIONAL PAGES MAY BE ADDED):	

TOWN OF SPRINGERVILLE

RIGHT-OF-WAY PERMIT ACKNOWLEDGEMENTS

1. After issuance of the permit, Permittee(s) shall give at least twenty-four (24) hours' notice before commencing any work.
2. Traffic control for any work performed in rights-of-way shall conform to the Town's current traffic control manual.
3. All excavations shall be properly barricaded.
4. Permittee shall barricade and maintain traffic control at their own expense.
5. Any and all road and sidewalk cuts shall be repaired immediately, and to the satisfaction of the Town.
6. The facilities to be constructed, installed, operated and maintained by the Permittee shall be so located or relocated to interfere as little as possible with traffic or other authorized uses over, under, or through the public rights-of-way.
7. Upon completion of work the Permittee shall restore any public and private improvements, including landscaping and natural features such as vegetation.
8. A Permittee who damages right-of-way, or public improvements in the right-of-way, shall reimburse the Town the expense of repairing the damage.
9. The Permittee shall not install, maintain, or use any of its facilities in such a manner as to damage or interfere with facilities of another located within the public rights-of-way.
10. It is recommended that if permittee will be blocking or closing part of a roadway, that they contact local emergency services and the schools (when in session) to make them aware of the blockage or closure.
11. Dumpsters and similar equipment should not be parked or stored on pavement unless specifically allowed in permit.
12. Proper drainage and erosion control should be maintained at all times.
13. All work performed shall conform to the standards and specifications set forth by the Town of Springerville.
14. Permittee(s) shall indemnify and hold harmless the Town, its officers and employees from and against all liabilities, damages, losses and costs (including reasonable attorney fees and court costs) arising out of the acts or omissions of Permittee or other persons employed or used by the Permittee in the performance of work authorized by a permit.

By signing below, Applicant (Permittee), agrees to abide by the aforementioned acknowledgements and all provisions set forth in the permit.

Applicant's Signature

Date

Town of Springerville Agent Signature/Title

Date

TOWN OF SPRINGERVILLE

RIGHT-OF-WAY APPLICATION CHECKLIST

REQUIREMENTS:

_____ A SITE PLAN, ALONG WITH DIAGRAMS, OR DRAWINGS DETAILING INSTALLATIONS

REMEMBER:

_____ IF YOU ARE GOING TO BE DOING ANY DIGGING, PLEASE MAKE SURE YOU CONTACT ARIZONA BLUE STAKE (ARIZONA 811) TO HELP LOCATE ANY OTHER UTILITY LINES

_____ PLEASE CALL 24-HOURS BEFORE TO SCHEDULE INSPECTIONS

REVIEW PROCEDURE:

THE TOWN SHALL HAVE TEN (10) WORKING DAYS FROM SUBMISSION OF THE PLAN OR APPLICATION TO REVIEW AND APPROVE, CONDITIONALLY APPROVE, OR DENY SAID PLAN OR APPLICATION BASED ON ITS COMPLIANCE WITH ALL ORDINANCES AND MASTER PLANS OF THE TOWN, AND TO NOTIFY THE DECISION EITHER VERBALLY OR IN WRITING.

ALL COPIES OF THE APPROVED PLAN, WITH ANY CONDITIONS SHOWN THEREON, OR ATTACHED THERETO, SHALL BE DATED AND SIGNED BY A REPRESENTATIVE OF THE TOWN. ONE COPY OF SAID APPROVED PLAN AND CONDITIONS MAY BE MAILED TO THE APPLICANT AND ONE COPY SHALL BE FILED WITH THE TOWN.