

TOWN OF SPRINGERVILLE UTILITY/MECHANICAL PERMIT APPLICATION

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

SITE ADDRESS:	
PARCEL #:	ZONING CLASSIFICATION:
OWNER NAME:	OWNER PHONE #:
OWNER MAILING ADDRESS (INCLUDE CITY, STATE, ZIP CODE):	
CHECK ONE: RESIDENTIAL___ COMMERCIAL___	BUSINESS NAME:
CHECK ALL THAT APPLY: ELECTRICAL___ PLUMBING___ MECHANICAL___	
DESCRIPTION OF WORK:	
CONTRACTOR BUSINESS NAME:	
CONTACT NAME:	LICENSE #:
CONTRACTOR MAILING ADDRESS:	PHONE #:
CITY, STATE, ZIP CODE:	EMAIL ADDRESS:

SUBMITTAL OF THIS APPLICATION CONSTITUTES CONSENT OF THE APPLICANT IN GRANTING TOWN OF SPRINGERVILLE STAFF ACCESS TO THE SUBJECT PROPERTY DURING THE COURSE OF PROJECT REVIEW. NO FURTHER CONSENT OR NOTICE SHALL BE REQUIRED.

I HEREBY CERTIFY THAT THE INFORMATION IN THIS APPLICATION IS TRUE AND CORRECT, AND AGREE TO ABIDE BY THE REGULATIONS OF THE TOWN OF SPRINGERVILLE AND THE STATE OF ARIZONA

APPLICANT SIGNATURE _____ DATE _____

PRINTED NAME _____

FOR OFFICE USE ONLY

APPLICATION RECEIVED DATE:	RECEIVED BY:	
REVIEWED BY:	DATE:	APPROVED ___ DENIED ___
FEES RECEIVED BY:	DATE:	

TOWN OF SPRINGERVILLE EXEMPTIONS FROM LICENSING

I AM CURRENTLY A LICENSED CONTRACTOR:

NAME _____ LICENSE NO. ROC _____
LICENSE CLASS _____ TITLE _____

SIGNATURE _____ DATE _____

I AM EXEMPT FROM ARIZONA CONTRACTOR'S LICENSE LAWS ON THE BASIS OF THE LICENSE EXEMPTIONS CONTAINED IN A.R.S. §32-1121A, NAMELY: (PLEASE INITIAL)

_____ A.R.S. §32-1121A.5-I AM THE OWNER/BUILDER OF THE PROPERTY, AND THE PROPERTY WILL NOT BE SOLD OR RENTED FOR AT LEAST **ONE YEAR** AFTER COMPLETION OF THIS PROJECT.

_____ A.R.S. §32-1121A.6-I AM THE OWNER/DEVELOPER OF THIS PROPERTY AND I WILL CONTRACT WITH A LICENSED GENERAL CONTRACTOR TO PROVIDE ALL CONSTRUCTION SERVICES. ALL CONTRACTOR'S NAMES AND LICENSE NUMBERS WILL BE INCLUDED IN ALL SALES DOCUMENTS.

_____ OTHER (PLEASE SPECIFY): _____

I UNDERSTAND THAT THE EXEMPTION PROVIDED BY A.R.S §32-1121A.14 (THE HANDYMAN EXEMPTION, DOES NOT APPLY TO ANY CONSTRUCTION PROJECT WHICH REQUIRES A BUILDING PERMIT AND/OR THE TOTAL COST OF MATERIALS AND LABOR ARE \$1,000 OR MORE

I WILL BE USING THE FOLLOWING LICENSED CONTRACTORS ON THIS PROJECT:

_____ LICENSE NO. ROC _____ CLASS _____
(GENERAL CONTRACTOR)

_____ LICENSE NO. ROC _____ CLASS _____
(MECHANICAL CONTRACTOR)

_____ LICENSE NO. ROC _____ CLASS _____
(ELECTRICAL CONTRACTOR)

_____ LICENSE NO. ROC _____ CLASS _____
(PLUMBING CONTRACTOR)

SIGNATURE _____ DATE _____

FALSIFICATION OF INFORMATION ON THIS DOCUMENT FOR THE PURPOSE OF EVADING STATE LICENSING LAWS IS A CLASS II MISDEMEANOR PURSUANT TO A.R.S. §13-2704.

TOWN OF SPRINGERVILLE

UTILITY/MECHANICAL APPLICATION CHECKLIST

REQUIREMENTS:

- _____ A SITE PLAN, BUILDING DIAGRAM, OR DRAWING DETAILING WHERE INSTALLATIONS OR REPAIRS WILL BE
- _____ IF PLACING A NEW OR REPLACEMENT HVAC SYSTEM, LOAD AND SIZING CALCULATIONS ARE REQUIRED
- _____ ALL APPLICATIONS MUST CONFORM TO THE CURRENT IBC/UBC CODES ADOPTED BY THE TOWN
- _____ IF PROJECT IS FOR A COMMERCIAL BUILDING (INCLUDES RENTALS) REQUIRES A COMMERCIAL LICENSED CONTRACTOR

REMEMBER:

- _____ CONTACT YOUR UTILITY PROVIDER (I.E., ELECTRIC COMPANY) AND CHECK WHAT REQUIREMENTS THEY HAVE REGARDING YOUR REPAIR/INSTALL
- _____ IF YOU ARE GOING TO BE DOING ANY DIGGING, PLEASE MAKE SURE YOU CONTACT ARIZONA BLUE STAKE (ARIZONA 811) TO HELP LOCATE ANY OTHER UTILITY LINES
- _____ PLEASE CALL 24-HOURS BEFORE TO SCHEDULE INSPECTIONS

REVIEW PROCEDURE:

THE ZONING ADMINISTRATOR SHALL HAVE TEN (10) WORKING DAYS FROM SUBMISSION OF THE PLAN OR APPLICATION TO REVIEW AND APPROVE, CONDITIONALLY APPROVE, OR DENY SAID PLAN OR APPLICATION BASED ON ITS COMPLIANCE WITH ALL ORDINANCES AND MASTER PLANS OF THE TOWN, AND TO NOTIFY THE DECISION EITHER VERBALLY OR IN WRITING. THE ZONING ADMINISTRATOR MAY CHOOSE TO OBTAIN THE OPINION OF THE PLANNING AND ZONING COMMISSION; IN WHICH CASE A DECISION MUST BE RENDERED WITHIN FIVE (5) DAYS OF COMMISSION REVIEW, THE DECISION SET FORTH IN DETAIL, THE REASONS FOR DENIAL, OR IN THE EVENT OF A CONDITIONAL APPROVAL, THE CHANGES OR ADDITIONS WHICH ARE NECESSARY TO MAKE THE PLAN ACCEPTABLE.

ALL COPIES OF THE APPROVED PLAN, WITH ANY CONDITIONS SHOWN THEREON, OR ATTACHED THERETO, SHALL BE DATED AND SIGNED BY THE ZONING ADMINISTRATOR. ONE COPY OF SAID APPROVED PLAN AND CONDITIONS MAY BE MAILED TO THE APPLICANT AND ONE COPY SHALL BE FILED WITH THE BUILDING INSPECTOR.

EXPIRATION:

- A. SIX MONTHS FROM THE DATE OF APPROVAL A PLAN OR APPLICATION BECOMES VOID IF A BUILDING PERMIT HAS NOT BEEN ISSUED
- B. AN EXTENSION OF APPROVAL MAY BE GRANTED IF THE APPLICANT FILES FOR AN EXTENSION PERIOD PRIOR TO THE EXPIRATION AND THE EXTENSION IS GRANTED.

TOWN OF SPRINGERVILLE

PERMITS REQUIRED

AN APPLICATION RESULTING IN A BUILDING PERMIT AND INSPECTIONS IS REQUIRED FOR MOST RESIDENTIAL PROJECTS. FOR EXAMPLE, ANTHING HAVING TO DO WITH STRUCTURAL, ELECTRICAL, PLUMBING OR FOUNDATIONS. A LICENSED GENERAL CONTRACTOR MAY HAVE TO OVERSEE THE PROJECT, AND ADDITIONAL SUBCONTRACTORS MAY BE REQUIRED FOR ELECTRICAL, PLUMBING, OR HVAC INSTALLATIONS.

IT IS THE HOMEOWNER/PROPERTY OWNER'S RESPONSIBILITY TO PROVIDE ACCEPTABLE PLANS OR INFORMATION TO OBTAIN A BUILDING PERMIT FOR:

- ALL NEW RESIDENTIAL BUILDINGS
- ELECTRICAL RECONNECTIONS, SERVICE INCREASES, PANEL REPLACEMENT OR REPAIR
- ALL PLUMBING
- WATER HEATER INSTALLATION (INCLUDING REPLACEMENTS)
- GAS LINE PRESSURE TESTS (NEW OR REPLACEMENT LINES)
- FURNACES, HEAT PUMPS, AIR CONDITIONERS OR EVAPORATIVE COOLERS (NEW ONLY). NOTE: LOAD AND SIZING CALCULATIONS ARE REQUIRED FOR NEW **AND** REPLACEMENT HVAC EQUIPMENT.
- ALL RESIDENTIAL WALLS OR FENCES MUST HAVE A SITE PLAN REVIEW FOR ZONING COMPLIANCE. ADDITIONALLY, WALLS AND FENCES OVER 6 FEET TALL REQUIRE A BUILDING PERMIT WITH A STRUCTURAL ENGINEERED DESIGN.
- METAL, AND SOME PRE-ASSEMBLED BUILDINGS, REQUIRE STAMPED ENGINEERED PLANS
- DETACHED ACCESSORY STRUCTURES OVER 200 SQUARE FEET
- PORCHES, ADDITIONS, OR GARAGES
- REMODELING OF EXISTING STRUCTURES THAT INCLUDE PLUMBING, ELECTRICAL, FOUNDATION, OR STRUCTURAL CHANGES
- DEMOLITION OF EXISTING STRUCTURES

THE PLANNING AND ZONING DEPARTMENT WILL REVIEW PLANS OR APPLICATION SUBMITTED BY THE CUSTOMER, BUT WE CANNOT DESIGN THE PLANS FOR YOU. IF YOU NEED HELP IN DESIGNING A PLAN, YOU WILL NEED TO CONTACT A DESIGN PROFESSIONAL. PLEASE NOTE ALL PLANS SUBMITTED WILL NEED TO CONFORM TO THE CURRENT TOWN BUILDING CODE. FOR PROPERTY DEVELOPMENT STANDARDS, PLEASE CONTACT THE PLANNING AND ZONING DEPARTMENT.

RENTAL UNITS ARE CONSIDERED COMMERCIAL PROPERTY AND ALL COMMERCIAL PERMITS WILL REQUIRE A COMMERCIAL LICENSED CONTRACTOR.

WORK THAT HAS ALREADY BEEN COMPLETED WITHOUT A PERMIT:

IT IS POSSIBLE TO OBTAIN A PERMIT FOR WORK THAT HAS ALREADY OCCURRED, HOWEVER THE SAME REQUIRES WILL APPLY AS ABOVE. DEPENDING ON CIRCUMSTANCES, ACCORDING TO TOWN CODE, YOU MAY ALSO BE CHARGED DOUBLE THE ORIGINAL PERMITTING FEE FOR DOING THE WORK WITHOUT OBTAINING A BUILDING PERMIT FIRST.